

When should you report a suspicious activity or person?  
You may think, "This is not important, but..."

Significant information often develops from a series of apparently unrelated unusual incidents. Your observation, put together with those of others, may provide the "missing piece of the puzzle."

Before a terrorist or criminal attacks, there is always a period of pre-attack observation and analysis occurring.

You may be seeing the criminal in this planning and preparation phase, and by your reporting it security or management may be able to identify a pattern and notify law enforcement or otherwise discourage the attack from ever occurring.

*If it makes you wonder or feel uncomfortable, don't hesitate!  
Report it!*

**Contact \_\_\_\_\_ at \_\_\_\_\_**

Challenge unknown visitors for proper identification. Question freight which appears without proper paperwork or authorization.

Observe your surroundings such as suspicious behavior; individuals loitering or closely observing our facility or our employees; unruly visitors; or breaches to our facilities such as open doors, broken windows or locks not working properly (a sign of possible tampering).

Report to security or your supervisor if you see or hear anything out of the ordinary or concerning. Let your supervisor decide how to handle the situation.

Participate in the security of our employees, facilities, and nation.