



# Application Process For U.S./Mexican and U.S. Canadian Highway Carriers

# Application For C-TPAT Certification Details

- Certification is business-entity specific. If you have several eligible business divisions, you may have to apply multiple times if you wish to receive benefits for and promote each line as being C-TPAT certified. For example, a C-TPAT Certified Customs Broker that owns a truck does not mean that Broker is a C-TPAT Certified Highway Carrier.
- The C-TPAT Application is a two part process.
  - Part 1: The Company Profile, which gives the applicant a Partner Account in the C-TPAT Portal.
  - Part 2: The Security Profile, which has unique Security Criteria for each entity type. All sections must be answered in detail.
- The following instructions are applicable to the Highway Carrier Business Types.

# Page 1 of the C-TPAT Application

MINIMIZE SIDEBAR <<<

Create Company Profile

FULL OUTLINE STREAMLINED

- 1 Company Profile
  - 1.1 Business Type
  - 1.3 Company Information
  - 1.4 Company Addresses
  - 1.5 Additional Company Information
  - 1.6 Contacts
  - 1.7 Business Type Information
  - 1.8 Mutual Recognition Agreement
  - 1.9 Summary
  - 1.10 Agreement
  - 1.11 Submit

CBP News: Counterfeit Perfume Seizures Total \$51 Million - 2/9/2012

## C-TPAT, Company Profile

NOTICE: THIS SYSTEM CONTAINS TRADE SECRETS AND COMMERCIAL AND FINANCIAL INFORMATION RELATING TO THE CONFIDENTIAL BUSINESS OF PRIVATE PARTIES. THE TRADE SECRETS ACT, (18 U.S.C. 1905), PROVIDES PENALTIES FOR DISCLOSURE OF SUCH INFORMATION. CBP EMPLOYEES WHO VIOLATE THIS ACT AND MAKE WRONGFUL DISCLOSURES OF CONFIDENTIAL COMMERCIAL INFORMATION MAY BE SUBJECT TO A PERSONAL FINE OF UP TO \$1,000, IMPRISONMENT FOR NOT MORE THAN ONE YEAR, OR BOTH, AND SHALL BE REMOVED FROM EMPLOYMENT. AN IMPROPER DISCLOSURE OF CERTAIN INFORMATION CONTAINED IN THIS SYSTEM WOULD CONSTITUTE A VIOLATION OF THE PRIVACY ACT (5 U.S.C. 552A). VIOLATORS COULD BE SUBJECT TO A FINE OF NOT MORE THAN \$5,000. INFORMATION CONTAINED IN THIS SYSTEM IS SUBJECT TO THE 3RD PARTY RULE AND MAY NOT BE DISCLOSED TO OTHER GOVERNMENT AGENCIES WITHOUT THE EXPRESS PERMISSION OF THE AGENCY SUPPLYING THE ORIGINAL INFORMATION.

PERWORK REDUCTION ACT STATEMENT: AN AGENCY MAY NOT CONDUCT OR SPONSOR AN INFORMATION COLLECTION AND A PERSON IS NOT REQUIRED TO RESPOND TO THIS INFORMATION UNLESS IT DISPLAYS A CURRENT VALID OMB CONTROL NUMBER. THE CONTROL NUMBER FOR THIS COLLECTION IS 1651-0077. THE ESTIMATED AVERAGE TIME TO COMPLETE THIS FORM IS 5 HOURS PER RESPONDENT. IF YOU HAVE ANY COMMENTS REGARDING THE BURDEN ESTIMATE YOU CAN WRITE TO U.S. CUSTOMS AND BORDER PROTECTION, INFORMATION SERVICES BRANCH, 1300 PENNSYLVANIA AVENUE, WASHINGTON DC 20229

**Click this box to acknowledge that you are entering a U.S. DHS CBP system.**

# Selecting a Business Type

CBP News: Bug Free Flower Imports for Your Sweetheart on Valentine's Day

## C-TPAT, Company Profile

### BUSINESS TYPE

Select the business type of the company joining the C-TPAT program.

<b>.1.1</b>	Business Type	<div>Third Party Logistics Provider</div> <div>Please Select</div> <div>Air Carrier</div> <div>Consolidator</div> <div>Foreign Based Marine Port Terminal Operator</div> <div>Foreign Manufacturer</div> <div>Highway Carrier</div> <div>Importer</div> <div>Licensed U.S. Customs Broker</div> <div>Mexican Long Haul Highway Carrier</div> <div>Rail Carrier</div> <div>Sea Carrier</div> <div>Third Party Logistics Provider</div> <div>U.S. Marine Port or Terminal Operator</div>
	If you have an Application Exception Token enter	
<b>.1.2</b>	Application Exception Token	

Blue rows are required.

Next >> Cancel Profile

247-711-2000 or 1-800-533-4433

The drop down displays the business types that are eligible for C-TPAT. Please confirm eligibility before applying by reviewing the eligibility criteria listed on [www.cbp.gov/ctpat](http://www.cbp.gov/ctpat) Click "Next" when selection is complete.

# Highway Carrier

Preliminary Questions

- 1.1 Borders Crossed
- Company Profile
- 1.5 Legal Name
- 1.6 Doing Business As
- 1.7 Telephone Number
- 1.8 Fax Number
- 1.9 Website
- 1.10 Owner Type
- 1.11 Business Start Date
- 1.12 Number of Employees
- 1.13 Brief Company History
- 1.14 Primary Address, Type
- 1.15 Primary Address, Name
- 1.16 Primary Address, Country
- 1.17 Primary Address, Street Address
- 1.18 Primary Address, Street Address 2
- 1.19 Primary Address, City
- 1.20 Primary Address, State / Province
- 1.21 Primary Address, Zip / Postal Code
- 1.22 Primary Address, Mailing Address
- 1.23 Primary Contact, Email Address

CBP News: CBP Seizes Shipment of Imported To

[Application](#) / Highway Carrier

## C-TPAT, Application, Highway Carrier

### Introduction

To be [eligible](#) for C-TPAT, the Highway Carrier must meet the

1. Be an active international border crossing U.S. / Mexico or Canada Highway Carrier.
2. Have a business office staffed in the U.S., Mexico or Canada.
3. Have an active U.S. National Motor Freight Traffic Association issued Standard Carrier Alpha Code & Department of Transportation Number in the following format:
  - o ##### SCAC Code (4 Alpha Characters)
  - o ##### DOT Number (6 Digits)
4. Have a designated company officer that will be the primary cargo security officer responsible for C-TPAT.
5. Commit to maintaining the C-TPAT supply chain security criteria as outlined in the C-TPAT U.S. / Mexico or U.S. / Canada Highway Carrier agreement.
6. Create and provide CBP with a C-TPAT supply chain security profile, which identifies how the Highway Carrier will meet, maintain and enhance internal policy to meet the [C-TPAT Security Criteria](#) ([Spanish](#), [French](#)) for U.S. / Mexico or U.S. / Canada Highway Carriers.

For more information, please check the [FAQ](#).

Next ➔

✕ Cancel

Please confirm eligibility before continuing the application process by reviewing the eligibility criteria listed on this screen and on [www.cbp.gov/ctpat](http://www.cbp.gov/ctpat)  
Click "Next" when selection is complete.

# Identify Borders Being Crossed

Create Company Profile >

1 Company Profile

Login

Change Partner Now

Seizes Shipment of Imported Toy Jewelry for High Levels of Lead - 7/15/2011

Carrier

Location, Highway Carrier

1.12 Number of Employees

1.13 Brief Company History

1.14 Primary Address, Type

1.15 Primary Address, Name

1.16 Primary Address, Country

1.17 Primary Address, Street Address

1.18 Primary Address, Street Address 2

1.19 Primary Address, City

1.20 Primary Address, State / Province

1.21 Primary Address

**Preliminary Questions**

1.1 Borders Crossed

(Please Select)

(Please Select)

U.S. / Canadian Border

U.S. / Mexican Border

Both U.S. / Canadian and U.S. / Mexican Borders

Previous Next

Cancel

24x7 Help Desk: 1-866-530-4172

Choose Option 4

Using the drop down menu indicate which border(s) you cross. Then click "Next".



# Company Information

1.11 Business Start Date  
1.12 Number of Employees  
1.13 Brief Company History  
1.14 Primary Address, Type  
1.15 Primary Address, Name  
1.16 Primary Address, Country  
1.17 Primary Address, Street Address  
1.18 Primary Address, Street Address 2  
1.19 Primary Address, City  
1.20 Primary Address, State / Province  
1.21 Primary Address, Zip / Postal Code  
1.22 Primary Address, Mailing Address  
1.23 Primary Contact, Email Address  
1.24 Primary Contact, Confirm Email Address  
1.25 Primary Contact, Type  
1.26 Primary Contact, Salutation  
1.27 Primary Contact, First Name  
1.28 Primary Contact, Last Name  
1.29 Primary Contact, Title  
1.30 Primary Contact, Telephone Number  
1.31 Number of Border Crossings  
1.32 U.S. Department of Transportation (DOT) Issued Number  
1.33 U.S. National Motor Freight Traffic

**Company Profile**

▼ Company Information

1.5 Legal Name  
1.6 Doing Business As  
1.7 Telephone Number  
1.8 Fax Number  
1.9 Website  
1.10 Owner Type (Please Select)  
1.11 Business Start Date MM/DD/YYYY  
1.12 Number of Employees  
1.13 Brief Company History

► Addresses  
► Contacts  
► Business Information  
► Mutual Recognition

Previous Next Cancel

Trusted sites

Enter your company's information in the following fields. Blue highlighted rows are required. You will not be able to proceed without entering information into these fields. Click "Addresses" to continue.

# Addresses

**Addresses**

**Primary Address**

1.14 Primary Address, Type: Main Office

1.15 Primary Address, Name: Headquarters

1.16 Primary Address, Country: United States

1.17 Primary Address, Street Address: 1300 Pennsylvania Ave NW

1.18 Primary Address, Street Address 2:

1.19 Primary Address, City: Washington

1.20 Primary Address, State / Province: District of Columbia

1.21 Primary Address, Zip / Postal Code: 20229

1.22 Primary Address, Mailing Address: ☒ Is the address also a mailing address?

**Other Addresses**

+ Add Address

Type	Country	Street Address	Street Address 2	City	State / Province	Zip / Postal Code	Mailing
------	---------	----------------	------------------	------	------------------	-------------------	---------

Please enter your primary address indicating what type of facility it represents. In addition please indicate if this is the mailing address.

The Application will allow you to enter multiple addresses. Please enter all that are associated with this application and click "Next" when complete.



# Multiple Addresses

1.22 Primary Address, Mailing Address

1.23 Primary Contact, Email Address

1.24 Primary Contact, Confirm Email Address

1.25 Primary Contact, Name

1.26 Primary Contact, Name

1.27 Primary Contact, Name

1.28 Primary Contact, Name

1.29 Primary Contact, Name

1.17 Primary Address, Street Address 1300 Pennsylvania Ave NW

1.18 Primary Address, Street Address 2

**Add Address**

Type (Please Select)

Name

Country (Please Select)

Street Address

Street Address 2

City

Zip / Postal Code

Mailing Address ☐ Is the address also a mailing address?

OK Cancel

When all addresses have been entered click "Contacts".

Enter additional address information and click "OK".

# Entering Contacts

**Primary Contact**

1.23 Primary Contact, Email Address

1.24 Primary Contact, Confirm Email Address

1.25 Primary Contact, Type

1.26 Primary Contact, Salutation

1.27 Primary Contact, First Name

1.28 Primary Contact, Last Name

1.29 Primary Contact, Title

1.30 Primary Contact, Telephone Number

**Other Contacts**

+ Add Contact

Type	Email	First Name	Last Name	Title
No records to view				

**Business Information**

**Mutual Recognition**

Entering contact information will create a User Account in Portal when saved unless a User Account already exists. Therefore each contact will have unrestricted access to your application and account. If an email address has already been entered into Portal (i.e. a saved application or account), Portal will associate the accounts to that User's information.

Please enter all information requested. Rows in blue are required. For Highway Carrier's the Primary Point of Contact's (i.e. Company Officer) information should be entered first. Other contacts can be added by selecting the "Add Contact" Button

# Entering Additional Contacts

The screenshot shows a software interface with a sidebar on the left containing a list of items (1.15 to 1.35) and a main area on the right. The main area has a tabbed interface with 'Addresses' and 'Contacts' tabs. The 'Contacts' tab is active, showing a 'Primary Contact' section with the email 'cemarkeriv@yahoo.com'. An 'Add Contact' dialog box is open in the foreground, containing the following fields:

- Email Address
- Confirm Email Address
- Type (Please Select)
- Salutation (Please Select)
- First Name
- Last Name
- Title
- Telephone Number

The 'OK' and 'Cancel' buttons at the bottom of the dialog box are circled in red.

Please enter all information requested. Rows in blue are required. If you are a contractor, please include the Company name for which you work and your Business Id (Tax Id).

# Business Information I

▼Business Information

3.27

Number of Border Crossings ?

3.28

U.S. Department of  
Transportation (DOT) Issued  
Number

3.29

U.S. National Motor Freight Traffic  
Association Issued Standard  
Carrier Alpha Code (SCAC)

3.30

Dun & Bradstreet Number

Enter your business specific information including: Number of Border Crossings, Department of Transportation (DOT) Identification Number , Standard Carrier Alpha Code (SCAC), Dunn & Bradstreet Number (optional). Also please select: Services Offered, Driver Sources, and Border Crossing Locations

# Business Information II

3.31	Services Offered	<div>Freight Forwarding</div> <div>Less Than Truckload (LTL)</div> <div>Load Brokerage</div> <div>Truckload</div> <div>To select multiple items, press and hold the Control (Ctrl) key down as you click.</div>
3.32	Driver Sources	<div>Company Drivers</div> <div>Contractor Owned Operators</div> <div>Driver Personnel Agencies</div> <div>To select multiple items, press and hold the Control (Ctrl) key down as you click.</div>
3.33	Canadian Border Crossings	<div>ALEXANDRIA BAY, NY</div> <div>AMBROSE, ND</div> <div>ANTLER, ND</div> <div>BAUDETTE, MN</div> <div>BEECHER FALLS, VT</div> <div>BLAINE, WA</div> <div>BOUNDARY, WA</div> <div>BRIDGEWATER, ME</div> <div>BUFFALO-NIAGARA FALLS NY</div> <div>CALAIS, ME</div> <div>To select multiple items, press and hold the Control (Ctrl) key down as you click.</div>
3.34	Mexican Border Crossings	<div>ANDRADE, CA</div> <div>BROWNSVILLE, TX</div> <div>CALEXICO, CA</div> <div>CALEXICO-EAST</div> <div>COLUMBUS, NM</div> <div>DEL RIO, TX</div> <div>DOUGLAS, AZ</div> <div>EAGLE PASS, TX</div> <div>EL PASO, TX</div> <div>FABENS, TX</div> <div>To select multiple items, press and hold the Control (Ctrl) key down as you click.</div>

Please select: Services Offered,  
Driver Sources, and Border Crossing  
Locations. Click "Mutual  
Recognition" to Continue

# Mutual Recognition

1.7 Telephone Number  
1.8 Fax Number  
1.9 Website  
1.10 Owner Type  
1.11 Business Start Date  
1.12 Number of Employees  
1.13 Brief Company History  
1.14 Primary Address, Type  
1.15 Primary Address, Name  
1.16 Primary Address, Country  
1.17 Primary Address, Street Address  
1.18 Primary Address, Street Address 2  
1.19 Primary Address, City  
1.20 Primary Address, State / Province  
1.21 Primary Address, Zip / Postal Code  
1.22 Primary Address, Mailing Address  
1.23 Primary Contact, Email Address  
1.24 Primary Contact, Confirm Email Address  
1.25 Primary Contact, Type  
1.26 Primary Contact, Salutation  
1.27 Primary Contact, First Name  
1.28 Primary Contact, Last Name  
1.29 Primary Contact, Title  
1.30 Primary Contact, Telephone Number  
1.31 Number of Border Crossings  
1.32 U.S. Department of

Application / Highway Carrier

## C-TPAT, Application, Highway Carrier

Company Profile

- Company Information
- Addresses
- Contacts
- Business Information
- Mutual Recognition**

Which countries would you like to authorize C-TPAT to provide the information outlined below. The information will only be provided to those government officials directly responsible for the program in which the United States Customs and Border Protection has entered into Mutual Recognition.

The information that will be released will be:

- Company name
- Company identifiers (i.e. SCAC, IOR, MID)
- Program Status
- Date of membership

1.39 Mutual Recognition Countries

☐ Canada  
☐ Japan  
☐ Jordan  
☐ Korea, Republic of  
☐ New Zealand

View Agreement

Previous Next Cancel

Mutual Recognition (MR) refers to those activities associated with the signing of a document between U.S. Customs and Border Protection (CBP) and a foreign Customs Administration that provides for the exchange of information. The document, referred to as an “arrangement”, indicates that the security requirements or standards of the foreign industry partnership program, as well as its validation or audit procedures, are the same or similar with those of the C-TPAT program. If you would like to participate, please check the “I Agree” box and then select which countries C-TPAT can exchange information with on your behalf. For more information on Mutual Recognition please visit [www.cbp.gov/ctpat](http://www.cbp.gov/ctpat). When completed click “Next”.



# Submitting the Agreement

Company Profile

- 1.5 Legal Name
- 1.6 Doing Business As
- 1.7 Telephone Number
- 1.8 Fax Number
- 1.9 Website
- 1.10 Owner Type
- 1.11 Business Start Date
- 1.12 Number of Employees
- 1.13 Brief Company History
- 1.14 Primary Address, Type
- 1.15 Primary Address, Name
- 1.16 Primary Address, Country
- 1.17 Primary Address, Street Address
- 1.18 Primary Address, Street Address 2
- 1.19 Primary Address, City
- 1.20 Primary Address, State / Province
- 1.21 Primary Address, Zip / Postal Code
- 1.22 Primary Address, Mailing Address
- 1.23 Primary Contact, Email Address
- 1.24 Primary Contact, Confirm Email Address
- 1.25 Primary Contact, Type
- 1.26 Primary Contact, Salutation
- 1.27 Primary Contact, First Name
- 1.28 Primary Contact, Last Name
- 1.29 Primary Contact, Title
- 1.30 Primary Contact, Telephone Number

[Application](#) / Highway Carrier

## C-TPAT, Application, Highway Carrier

### Submission

Before submitting please ensure that all the information on this application is correct. The application cannot be modified after submission. If there are errors, the incorrect application will have to be deleted and a new application submitted.

After submitting the application, new C-TPAT users will receive an email with their login information. Existing C-TPAT users (users created during previous application submissions or those associated with active or inactive partners) will not receive this email.

If your application submission is successful, all users associated with this application will receive a confirmation email. Please wait until you have received the confirmation email before attempting to log in.

After receiving the confirmation email, a company officer will have to log in and sign the application. After the application is signed, any contact may log in to complete the Security Profile.

**Note:** Your C-TPAT application is not complete until your Security Profile has been submitted and approved.

### Agreements

Based on your answers, you will be required to sign the following disclosure agreements:

- ☒ C-TPAT-Partner Agreement to Voluntarily Participate

[Previous](#) [Submit](#) [Cancel](#)

24x7 Help Desk: 1-866-530-4172  
Choose Option 4

Please read the submission language. Click "Submit" finish the Company Profile.

# Company Profile Application Submitted



If your email address has not been entered previously, you will be sent an email token to set create a password for your user account to access Portal and your account. All other contacts will be sent a similar email to create a password.

Please add [industry.partnership@dhs.gov](mailto:industry.partnership@dhs.gov) to your list of trusted contacts in your email system.

# User Account Created

From: ☐ OFO-INDUSTRY PARTNERSHIP  
To: ☐ MARKER, CHARLES;  
Cc:  
Subject: New C-TPAT User Account Created

Sent: Mon 3/12/2012 1:25 PM

A C-TPAT Web Portal user account has been created for you. You will receive an email with your user name and password.

Your user name is: [cemarkeriv@test.test](mailto:cemarkeriv@test.test)

Your password must comply with the following rules:

- The password is at least eight (8) characters long
- The password contains characters from at least three of the following five categories:
  - English uppercase characters (A - Z)
  - English lowercase characters (a - z)
  - Base 10 digits (0 - 9)
  - Non-alphanumeric (for example: !, \$, #, or %)
  - Unicode characters
- The password does not contain three or more characters from your account name
- The password is not one that you have used in the past ten (10) passwords

To set your password, please click on the following link:

[http://10.159.13.92/ChangePassword.aspx?token=er%2aFs%21H%26c\\_Zr0%3d5M](http://10.159.13.92/ChangePassword.aspx?token=er%2aFs%21H%26c_Zr0%3d5M)

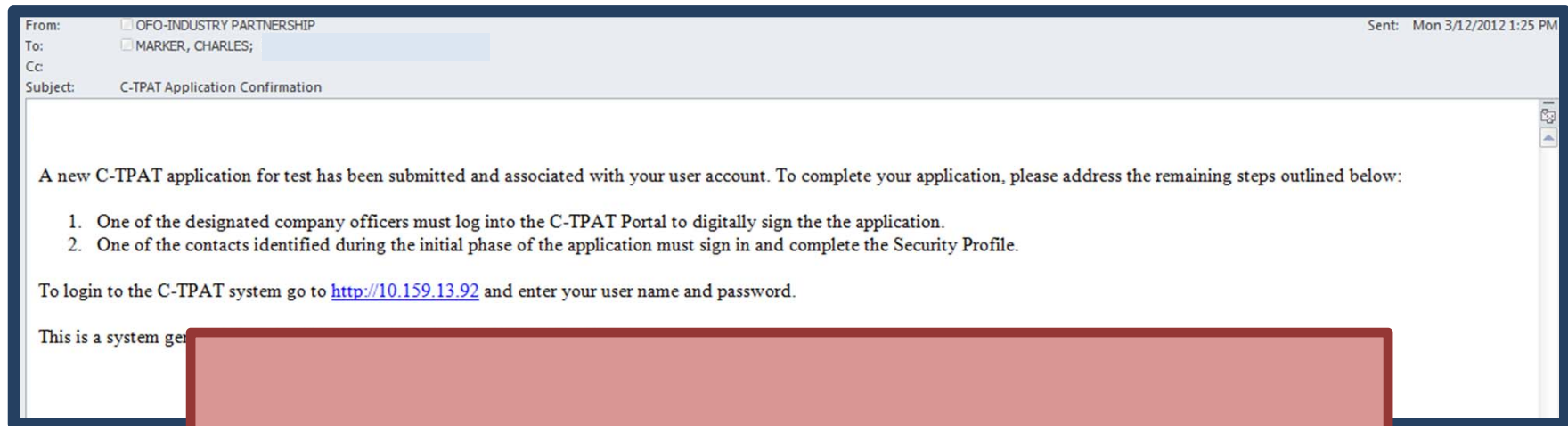
This link to set your password will expire on Tuesday, March 13, 2012 1:23 PM (Eastern Time Zone). If the link has expired, you will need to submit a request to set your password again at <http://10.159.13.92/PasswordRecovery.aspx>

**User Name is your email address**

**Please read the password compliance rules**

**Click on the link emailed to you to set your password.**

# Company Profile Application Submitted



**For Highway Carriers, the Company Profile is complete but the Security Profile cannot be completed until a designated company officer (from the contacts section) has logged in, read and electronically signs the agreement**

# Signing the Partner Agreement

**C-TPAT, Login**

Welcome to the Customs-Trade Partnership Against Terrorism Security Link Portal

**PLEASE READ:** Before you log in, be sure that you are accessing the C-TPAT portal through the official U.S. Customs and Border Protection (CBP) website. If you access the C-TPAT portal from any other website, CBP cannot ensure your privacy.

To access the C-TPAT portal securely, you should see <https://ctpat.cbp.dhs.gov> in the address bar of your web browser.

**Enter your user name and password to log in:**

User Name

Password

[Forgot your password?](#)

Enter your user name (email address associated with Partner Account) and Password in Portal, then click "Login".

# User Account Selection Screen

CBP News: CBP Announces Mitigation Decision with Union Pacific - 8/19/2011

DOCUMENTS

## C-TPAT, Login, Select Account




Please select the C-TPAT Partner account that you will access for this session or the application you wish to sign.

### Accounts

Account #	Legal Name	Business Type	Status
No associated p			

Page 1 of 0

### Applications Waiting to be Signed By Company Officer

	Submission Date	Legal Name	Business Type
  	08/19/2011	test	Highway Carrier

Page 1 of 1

24x7 Help Desk: 1-866-530-4172  
Choose Option 4

Under "Applications  
Waiting to be Signed By  
Company Officer"



# User Account Selection II

CBP News: CBP Announces Mitigation Decision with Union Pacific - 8/19/2011

DOCUMENTS

## C-TPAT, Login, Select Account

Please select the C-TPAT Partner account that you will access for this session or the application you wish to sign.

### Accounts

Account #	Legal Name	Business Type
Page 1 of 0		

### Applications Waiting to be Signed By Company Officer

Submission Date	Legal Name
08/29/2011	test

Sign

24x7 Help Desk: 1-866-530-4172  
Choose Option 4

The three buttons represent different functionality on this page.

Only appears for designated Company Officers to sign the Agreements.



This button allows all users associated with the account to read the Agreements.



This button allows all users associated with the account to delete the account.



# Signing the Agreements

requirements imposed under DHS and CBP statutes and regulations.

### Consent for Disclosure of Customs-Trade Partnership Against Terrorism (C-TPAT) Information to the Specified Country Government Officials

Upon completion of this consent, C-TPAT will be authorized to provide the information outlined below to government officials for the country specified. The information will only be provided to those government officials directly responsible for the program in which the United States Customs and Border Protection has entered into Mutual Recognition.

The information that will be released will be:

- Company name
- Company identifiers (i.e. SCAC, IOR, MID)
- Program Status
- Date of membership

Your company has the right to revoke this consent at any time by removing the check block for that country. The revocation will have any effect on any actions taken in reliance on the consent prior to the time consent was revoked.

I consent to sharing the above program information with the following countries:

- Canada
- Japan
- Korea, Republic of

☒ Sign / Consent ☐ View

Sign the Agreements: C-TPAT Partner Agreement, Mutual Recognition Agreement (if applicable)

# Partner Summary Screen

To be considered an  
"Applicant" your  
Security Profile must  
be completed. C-TPAT  
will not take any action  
on the account until it  
has reach "Applicant"  
Status

**Partner Name:** test  
**Doing Business As:** test  
**C-TPAT Account Number:** 71704809  
**Business Type:** Highway Carrier - U.S. / Mexico  
**Account Status:** Pre-applicant

**SCSS:** Unassigned  
**Office:** Unassigned  
**Primary Point of Contact:** [Charles Marker](#)  
(cemarkeriv@yahoo.com)  
**Phone:** 202-344-2915

## Annual Review of Security Profile Due Date



Company Legal Name	test
Doing Business As	test
C-TPAT Account Number	71704809
Business Type	Highway Carrier - U.S. / Mexico
Account Status	Pre-applicant
Security Profile Review Status	Not Reviewed
Assigned Office	Unassigned
Assigned SCSS	
Company Profile Last Modified	08/29/2011

Security Profile Last Modified

Print Security Profile

Print Company Profile

24x7 Help Desk: 1-866-530-4172  
Choose Option 4

Session timeout: 10 mins 55 secs

# Accessing Your Security Profile

**C-TPAT, Login**

Welcome to the Customs-Trade Partnership Against Terrorism Security Link Portal

**PLEASE READ:** Before you log in, be sure that you are accessing the C-TPAT portal through the official U.S. Customs and Border Protection (CBP) website. If you access the C-TPAT portal from any other website, CBP cannot ensure your privacy.

To access the C-TPAT portal securely, you should see <https://ctpat.cbp.dhs.gov> in the address bar of your web browser.

**Enter your user name and password to log in:**

User Name

Password

[Forgot your password?](#)

Enter your user name (email address associated with Partner Account) and Password in Portal, then click "Login".

# Accessing Your Security Profile II

The screenshot displays the C-TPAT (Customs-Trade Partnership Against Terrorism) web application. On the left is a sidebar with a 'MINIMIZE SIDEBAR' button and a menu containing 'Home', 'Partner', 'Documents', and 'Discussion'. The main content area features the C-TPAT logo at the top, followed by a news banner for 'CBP News: Global Entry Now Available at Pre-Clearance Airports - 7/26/2011'. Below this is a navigation bar with 'HOME', 'PARTNER', 'DOCUMENTS', and 'DISCUSSION'. The 'PARTNER' dropdown menu is open, showing options: 'Company Profile', 'Security Profile' (highlighted), 'Status Verification', 'Business Entities', and 'Validation Response'. To the right of the menu, the user's account information is displayed: 'C-TPAT Account Number: 71704809', 'Business Type: Highway Carrier - U.S.', and 'Account Status: Pre-applicant'. A red arrow points to the 'Security Profile' link in the dropdown menu. Another red arrow points to the 'Account Status: Pre-applicant' text. Below the account information, there is a section for 'Annual Review of Security Profile Due Date' with a question mark icon. At the bottom, a table lists user details:

Company Legal Name	test
Doing Business As	test
C-TPAT Account Number	71704809



# Criteria Sections

4.6 Conveyance Security, Conveyance Tracking and Monitoring Procedures

4.7 Conveyance Security, Trailer Seals

4.8 Less-than Truck Load (LTL), Padlocks

4.9 Less-than Truck Load (LTL), ISO 17712 seals

4.10 Physical Access Controls, Employees

4.11 Physical Access Controls, Visitors/Vendors/Service Providers

4.12 Physical Access Controls, Unauthorized Entry (Updated)

4.13 Physical Access Controls, Challenging and Removing Unauthorized Persons

4.14 Personnel Security (Updated)

4.15 Personnel Security, Pre-Employment Verification

4.16 Personnel Security, Background Checks/Investigations

4.17 Personnel Security, Personnel Termination Procedures

4.18 Procedural Security (Updated)

4.19 Procedural Security, Documentation Processing

4.20 Procedural Security, Document Review

4.21 Procedural Security, Bill of Lading/Manifesting Procedures

4.22 Procedural Security, Supply Chain Security

Session timeout: 19 mins 50 secs

4.1 Business Partner Requirements, Security Procedures

Highway carriers must have written and verifiable processes for screening sub-contracted highway carriers, and service providers, and soundness issues to include security indicators, such as:

- Written procedures must exist for screening the presence of which would trigger additional scrutiny by the carrier.
- For those business partners eligible for C-TPAT, the highway carrier must have documentation (e.g., C-TPAT partners are or are not C-TPAT certified. Non-C-TPAT business carrier.
- Highway carriers should ensure that contract contractual agreements. For U.S. bound shipments, C-TPAT highway carriers, must use other C-TPAT approved highway through a written contract.
- Likewise, current or prospective business partner program being administered by a foreign Customs Administration the highway carrier.
- As highway carriers have the ultimate responsibility for all cargo loaded aboard their trailer or conveyance, they must communicate the importance of supply chain security and maintaining chain of custody as fundamental aspects to any company security policy.

Truck Carriers shall have a documented and verifiable process for determining risk throughout their supply chains based on their business model (i.e., volume, country of origin, routing, C-TPAT membership, potential terrorist threat via open source information, having inadequate security, past security incidents, etc. Click on the following link for guidance on conducting a risk assessment: [http://www.cbp.gov/xp/cgov/trade/cargo\\_security/cta.htm](http://www.cbp.gov/xp/cgov/trade/cargo_security/cta.htm)

Partner Response:



# Security Profile Completion Indicator

The screenshot displays the C-TPAT Security Profile web application. On the left, a navigation sidebar lists various sections. A red circle highlights the 'Security Profile' section and its sub-items. The sub-items are: 4.1 Business Partner Requirements, Security Procedures (Updated); 4.2 Conveyance Security, Tractor and Trailer Integrity (Updated); 4.3 Conveyance Security, Conveyance Inspection Procedures; 4.4 Conveyance Security, Trailer Security (Updated); 4.5 Conveyance Security, Container Security; 4.6 Conveyance Security, Conveyance Tracking and Monitoring Procedures; 4.7 Conveyance Security, Trailer Seals; 4.8 Less-than Truck Load (LTL), Padlocks; 4.9 Less-than Truck Load (LTL), ISO 17712 seals; and 4.10 Physical Access Controls, Employees. The '4.8 Less-than Truck Load (LTL), Padlocks' item is highlighted in blue, indicating it is the current section. A red box on the right side of the screen contains the text: 'As sections are completed the font on the left hand navigation bar will change color to assist in identifying incomplete sections.'

Home MINIMIZE SIDEBAR <<

Partner

3 Company Profile

4 Security Profile

4.1 Business Partner Requirements, Security Procedures (Updated)

4.2 Conveyance Security, Tractor and Trailer Integrity (Updated)

4.3 Conveyance Security, Conveyance Inspection Procedures

4.4 Conveyance Security, Trailer Security (Updated)

4.5 Conveyance Security, Container Security

4.6 Conveyance Security, Conveyance Tracking and Monitoring Procedures

4.7 Conveyance Security, Trailer Seals

4.8 Less-than Truck Load (LTL), Padlocks

4.9 Less-than Truck Load (LTL), ISO 17712 seals

4.10 Physical Access Controls, Employees

CBP News: CBP Reschedules ACE Ocean/Rail Manifest Rollout Due to Unplanned ACS Outage - 8/24/2011

HOME PARTNER DOCUMENTS

Home / Security Profile

**C-TPAT, Security Profile**

Partner Name: test

Doing Business As: test

C-TPAT Account Number: 71704809

Business Type: Third Party Logistics Provider

Account Status: Pre-applicant

<< Previous Next >> Save Cancel

**4.8 Less-than Truck Load (LTL), Padlocks**

LTL carriers must use a high security padlock or similarly appropriate locking device when picking up local freight in an international LTL environment. LTL carriers must ensure strict controls to limit the access to keys or combinations that can open these padlocks.

# Completing the Security Profile

[Home](#) / Security Profile

## C-TPAT, Security Profile

**71704809**

**Partner Name:** test  
**Doing Business As:** test  
**C-TPAT Account Number:** 71704809  
**Business Type:** Highway Carrier - U.S. / Mexico  
**Account Status:** Pre-applicant

[<< Previous](#)

Have you undergone an internal or external security audit? ☐

Is the audit documented? ☐

Click the Submit link below to submit the security profile to C-TPAT for review.

[<< Previous](#) [Submit](#) [Cancel](#)

24x7 Help Desk: 1-866-538-1172  
Choose Option 4

**Answer the last 2 questions, which are not criteria related but are included in the profile. Once completed, click "Submit" to submit your application.**

- 4.2 Conveyance Security, Tractor and Trailer Integrity (Updated)
- 4.3 Conveyance Security, Conveyance Inspection Procedures
- 4.4 Conveyance Security, Trailer Security (Updated)
- 4.5 Conveyance Security, Container Security
- 4.6 Conveyance Security, Conveyance Tracking and Monitoring Procedures
- 4.7 Conveyance Security, Trailer Seals
- 4.8 Less-than Truck Load (LTL), Padlocks
- 4.9 Less-than Truck Load (LTL), ISO 17712 seals
- 4.10 Physical Access Controls, Employees
- 4.11 Physical Access Controls, Visitors/Vendors/Service Providers
- 4.12 Physical Access Controls, Unauthorized Entry (Updated)

# Application/Security Profile Submitted

## What happens next?

- Upon submission, your status will change to “Applicant”. Your account will be assigned to one of seven C-TPAT field offices and to a Supply Chain Security Specialist (SCSS). Your SCSS is your primary contact at C-TPAT.
- The SCSS will review your application (within 90 days of submission) for compliance with the Minimum Security Criteria for that business type.
- The SCSS could reject a section(s) of the Security Profile, in which case they will provide guidance about the rejection. At this point, your company can decide whether or not to correct the rejected areas and proceed with the application. If the applicant chooses to proceed, they can make corrections or updates to the sections that were rejected and resubmit for review.

# Questions

- Please email [industry.partnership@dhs.gov](mailto:industry.partnership@dhs.gov)