



Entry Summary and Revenue (Drop A2.3) Report Worksheet Sample

Please complete all fields on this form.

Press the "Tab" key to advance to the next item.

Press the "Shift" and "Tab" keys simultaneously to return to the previous item.

For help with any field press the F1 key.

Pages 5 through 9 contain a sample for your guidance in completing this form.

Point of Contact: Lori Goldberg or Anita Brown

Organization: Account Committee

Phone: 714-674-8664 **Email:** Lori.goldberg@averydennison.com

Report Title: CSPO-GIF-955-ACT-825-A2.3.1.a-AD/CVD-Portal-Report (where liquidation is not final)

Question/Topic	Response
<p>1. From the list provide on the right, please select which business function(s) this report supports by pressing the space bar to mark that particular business function.</p> <p>Use "Other", and describe that particular business function, if those listed are inappropriate.</p>	<p><input checked="" type="checkbox"/> Entry Summary <input type="checkbox"/> Automated Invoice <input type="checkbox"/> EDI Profile <input type="checkbox"/> Account Management Record Enhancement <input type="checkbox"/> Census Warning Override <input type="checkbox"/> Team Review <input type="checkbox"/> CBP Form 28 <input type="checkbox"/> CBP Form 29 <input type="checkbox"/> CBP Form 4647 <input type="checkbox"/> AD/CVD <input type="checkbox"/> Other (Please specify)</p>
<p>2. Report Description</p>	<p>This report will display ALL AD/CVD entry summaries, regardless of entry summary date, where liquidation is not final (includes the protest period). Entry summaries should remain available on the report until liquidation has become final for one year.</p>
<p>3. Is there a statutory and/or regulatory requirement for creating this report?</p>	<p>NO</p>
<p>4. What is the business need for developing this report?</p>	<p>This report will allow importers, their authorized agents and others to track AD/CVD entry summaries where liquidation is not final (includes the protest period) and to know their total level of exposure.</p>
<p>5. What business process triggers execution of this report?</p>	<p>The suspension of liquidation on an AD/CVD entry summary as well as those AD/CVD entry summaries that are less than 180 days after liquidation.</p>
<p>6. User's Position or Title</p>	<p>Broker and Importer Trade Account Owner, Trade Account User, Proxy Trade Account Owner. Some CBP and PGA roles as well</p>
<p>7a. Does this report need up to the minute information, i.e. is Real Time information required?</p>	<p>NO</p>



Question/Topic	Response
<p>14. Selection Variable(s)</p> <p>Similar to a filter, a selection variable restricts the amount of data processed by the report. However, it is <u>not</u> hard coded into the report program and may be changed by the user during report execution.</p> <p>Note: If more than 10 Selection Variables are requested for this report, please list them in item 23 – Additional Comments.</p>	<p>Selection Variable 1: Liquidation Status default value: ALL</p> <p>Selection Variable 2: Liquidation Date default value:</p> <p>Selection Variable 4: Entry Summary Date default value:</p> <p>Selection Variable 5: Entry Number default value: ALL</p> <p>Selection Variable 6: Case Number default value: ALL</p> <p>Selection Variable 7: Port of Entry Code default value: ALL</p> <p>Selection Variable 8: default value:</p> <p>Selection Variable 9: default value:</p> <p>Selection Variable 10: default value:</p>
<p>15. Alerts</p> <p>Please specify how a deviation in value is to be handled. For example, if a specific value is usually positive, but, appears negative then perhaps it should be highlighted in color for quick identification.</p>	
<p>16. <u>Drill-Across</u> allows for the passing of data from one report to be used as a filter in another report.</p> <p>An example would be using the entry number of a report showing entry summary header data to link to another report showing line item detail for that entry number.</p> <p>Please select up to 3 fields and associated reports for which you would like to have Drill-Across capabilities.</p>	<p>Field Name 1: Linked Report 1: ESM 7068</p> <p>Field Name 2: Linked Report 2:</p> <p>Field Name 3: Linked Report 3:</p>
<p>17. <u>Drill-Through</u> is the ability to execute a specific transactional process, such as editing an entry summary, from a report row.</p> <p>Please select up to 3 fields and associated transactions for which you would like to have Drill-Through capabilities.</p>	<p>Field Name 1: Transaction 1:</p> <p>Field Name 2: Transaction 2:</p> <p>Field Name 3: Transaction 3:</p>



Question/Topic	Response
<p>18. Error Handling</p> <p>Please specify any requirements for processing errors that may occur when executing this report. An example follows:</p> <p><i>In the event the report cannot be executed on the portal due to processing constraints - such as line limitations, the user will be notified of that fact and given the option to re-execute the report with tighter constraints.</i></p>	
<p>19. Security</p> <p>Please specify any security requirement(s), beyond those offered by the Security Data Filter, that need to be implemented to execute this report.</p>	<p>Surety Code - Sureties participating in ASI receive AD/CVD header information via the ASI download - they would also like to be able to run a portal report. When there is a demand on the surety they are allowed to see additional information. We need to address their needs in this report as well or in another extract for the sureties.</p>



Question/Topic	Response
<p>20. Reporting Elements</p> <p>Please list all fields to appear in the report. Be sure to include both the default fields (those appearing in the report's default layout) as well as all additional objects (those fields may be dragged and dropped into the report as additional columns or rows).</p>	<p>AD/CVD Bonded Amount (AE 53 record total) AD/CVD Deposit Rate Case Deposit Rate (by case within line) Case Duty Amount (Paid) [by case, by line] Case Number Case Type Indicator Case Specific Deposit Value (AE 52 record) [at the case level] Cash Deposit Amount Country of Export (line level) Country of Origin (line level) District/Port of Entry Code (line level) Entry Number Entry Summary Date Entry Type Filer Code Filer Name HTS Number Line Number Liquidation Date Liquidation Status MID Code (line level) Protest Status Quantity Surety Code 1 Surety Code 2 Suspension Begin Date Suspension End Date Value of Goods Amount (line level)</p>
<p>21. Drill Up/Drill Down allows the report to show aggregated or detailed information.</p> <p>Dates are typically used for drill up and drill down. For example, a report might show information in the default state as of the current date. The Drill Up would allow viewing the information for a month, a quarter, and a year.</p> <p>Please provide a description of any Drill up/Drill Down capability(ies) you would like incorporated into the report.</p>	



Question/Topic	Response
<p>22. Historical Data</p> <p>Please specify the amount of historical data, along with any condition(s), required for executing this report. An example follows:</p> <p><i>Maintain entry summary header and line data having a liquidation date of no more than 10 years from the current year.</i></p>	<p>All AD/CVD Entry Summaries, regardless of entry summary date where liquidation is not final. This report will need to possibly pull entry summaries older than 10 years if the case has not been resolved and the entry summaries liquidated.</p>
<p>23. Additional Comments</p> <p>Please use this area to enter any information not covered elsewhere in this form but that you consider necessary for creating this report.</p>	<p>This GIF has been drafted with input from CBP and Valarie Neuhart. It has also been a topic of conversation at the last three Trade Ambassador workshops as the GIF was revised and further defined. This report which should display ALL AD/CVD entry summaries, regardless of the entry summary date, where liquidation is not final, including the protest period. Entry summaries would remain available on the report until liquidation has become final for one year.</p>
<p>24. Please attach a detailed sample of the report you are requesting. Remember to incorporate sample data in your report layout as it will greatly assist the developers in their efforts.</p>	

When Complete, please be sure to save this document under a unique name using the “Save As” command.



Please complete all fields on this form.

Press the "Tab" key to advance to the next item.

Press the "Shift" and "Tab" keys simultaneously to return to the previous item.

For help with any field press the F1 key.

Point of Contact: John Smith

Organization: Field Operations

Phone: (555) 123-4567 Email: John.Smith@DHS.GOV

Report Title: Port Activity Report

Question/Topic	Response
<p>1. From the list provide on the right, please select which business function(s) this report supports by pressing the space bar to mark that particular business function.</p> <p>Use "Other", and describe that particular business function, if those listed are inappropriate.</p>	<input checked="" type="checkbox"/> Entry Summary <input type="checkbox"/> Automated Invoice <input type="checkbox"/> EDI Profile <input type="checkbox"/> Account Management Record Enhancement <input type="checkbox"/> Census Warning Override <input type="checkbox"/> Team Review <input type="checkbox"/> CBP Form 28 <input type="checkbox"/> CBP Form 29 <input type="checkbox"/> CBP Form 4647 <input type="checkbox"/> AD/CVD <input type="checkbox"/> Other (Please specify) _____
2. Report Description	This report provides a count of the number of entry summaries processed at specific reports for a given time period.
3. Is there a statutory and/or regulatory requirement for creating this report?	NO
4. What is the business need for developing this report?	This report allows users to monitor key metrics associated with the activity at a port.
5. What business process triggers execution of this report?	This report is used to support plant utilization/trend analysis.
6. User's Position or Title	Port Managers and Internal Auditors
7a. Does this report need up to the minute information, i.e. is Real Time information required?	NO
7b. If the answer to question 7a is "No", what is the expected refresh frequency for the data?	Nightly
8. What is the expected frequency for running the report?	Upon demand
9. Mode of Execution	ONLINE



Question/Topic	Response
10. Distribution media	Porta
11. Report Volume Estimate Please provide an estimate of the maximum number of lines the report will generate.	Depending upon the Selection Variables listed in item 14 this report will produce between 400 to 20,000 lines.
12. Sort Criteria. Please select up to 4 fields on which you would like the report sorted. Leave blank any level sort key that does not apply.	1 st level sort key: Port Code sort order: Descending 2 nd level sort key: Filer Code sort order: Descending 3 rd level sort key: HTS Code sort order: Descending 4 th level sort key: sort order: Ascendig or descending?
13. Filter Criteria A filter restricts the amount of data processed by the report based upon a field and a filter criteria acting on that field. It is hard coded into the report program and cannot be changed by the end user.	Field 1: Entry Type Code Field1 filter criteria: Entry Type Code = 1 or 11 Field 2: Field 2 filter criteria: Field 3: Field 3 filter criteria:
14. Selection Variable(s) Similar to a filter, a selection variable restricts the amount of data processed by the report. However, it is <u>not</u> hard coded into the report program and may be changed by the user during report execution. Note: If more than 10 Selection Variables are requested for this report, please list them in item 23 – Additional Comments.	Selection Variable 1: Entry Summary Date default value: current month Selection Variable 2: Port Code default value: All Port Codes Selection Variable 4: HTS Code default value: All Selection Variable 5: Filer Code default value: All Selection Variable 6: default value: Selection Variable 7: default value: Selection Variable 8: default value: Selection Variable 9: default value: Selection Variable 10: default value:



Question/Topic	Response
<p>15. Alerts</p> <p>Please specify how a deviation in value is to be handled. For example, if a specific value is usually positive, but, appears negative then perhaps it should be highlighted in color for quick identification.</p>	<p>If the value of "Total Taxes" is less than zero display it in a blinking red box.</p>
<p>16. <u>Drill-Across</u> allows for the passing of data from one report to be used as a filter in another report.</p> <p>An example would be using the entry number of a report showing entry summary header data to link to another report showing line item detail for that entry number.</p> <p>Please select up to 3 fields and associated reports for which you would like to have Drill-Across capabilities.</p>	<p>Field Name 1: <input type="text"/></p> <p>Linked Report 1: <input type="text"/></p> <p>Field Name 2: <input type="text"/></p> <p>Linked Report 2: <input type="text"/></p> <p>Field Name 3: <input type="text"/></p> <p>Linked Report 3: <input type="text"/></p>
<p>17. <u>Drill-Through</u> is the ability to execute a specific transactional process, such as editing an entry summary, from a report row.</p> <p>Please select up to 3 fields and associated transactions for which you would like to have Drill-Through capabilities.</p>	<p>Field Name 1: <input type="text"/> Filer Code</p> <p>Transaction 1: <input type="text"/> View Filer Code</p> <p>Field Name 2: <input type="text"/></p> <p>Transaction 2: <input type="text"/></p> <p>Field Name 3: <input type="text"/></p> <p>Transaction 3: <input type="text"/></p>
<p>18. Error Handling</p> <p>Please specify any requirements for processing errors that may occur when executing this report. An example follows:</p> <p><i>In the event the report cannot be executed on the portal due to processing constraints - such as line limitations, the user will be notified of that fact and given the option to re-execute the report with tighter constraints.</i></p>	<p>If the report times out or exceeds a row count of 50,000 records the user should be notified of that condition and given the opportunity to rerun the report using tighter Selection Variables.</p>
<p>19. Security</p> <p>Please specify any security requirement(s), beyond those offered by the Security Data Filter, that need to be implemented to execute this report.</p>	<p><input type="text"/></p>



Question/Topic	Response
<p>20. Reporting Elements</p> <p>Please list all fields to appear in the report. Be sure to include both the default fields (those appearing in the report's default layout) as well as all additional objects (those fields may be dragged and dropped into the report as additional columns or rows).</p>	<p>Run Date, Entry Summary Date, Port Code, Filer Code, HTS Code, Number of Entry Summaries, Entry Summary Value, Number of Paperless Entry Summaries, Number of Docs. Required Entry Summaries, Number of Exams, Sentry Summary Duty Amount, Entry Summary Taxes Amount, Entry Summary Fees Amount</p>
<p>21. Drill Up/Drill Down allows the report to show aggregated or detailed information.</p> <p>Dates are typically used for drill up and drill down. For example, a report might show information in the default state as of the current date. The Drill Up would allow viewing the information for a month, a quarter, and a year.</p> <p>Please provide a description of any Drill up/Drill Down capability(ies) you would like incorporated into the report.</p>	<p>HTS Fees drill up to Filer Code Fees All reproting fields of Filer Code drill up to Port Code</p>
<p>22. Historical Data</p> <p>Please specify the amount of historical data, along with any condition(s), required for executing this report. An example follows:</p> <p><i>Maintain entry summary header and line data having a liquidation date of no more that 10 years from the current year.</i></p>	<p>7 years of entry summary header and line data</p>
<p>23. Additional Comments</p> <p>Please use this area to enter any information not covered else ware in this fom but that you consider necessary for creating this report.</p>	<p></p>
<p>24. Please attach a detailed sample of the report you are requesting. Remember to incorporate sample data in your report layout as it will greatly assist the developers in their efforts.</p>	<p></p>

When Complete, please be sure to save this document under a unique name using the "Save As" command.

Port Activity Report

Run Date: 07/27/2005

for period
January, 2005 - March, 2005

SELECTION VARIABLE
Entry Date range

SORTING
Primary Sort: Port Code
Secondary Sort: Filer Code
Tertiary Sort: HTS Code

Activity for January, 2005:

AGGREGATION
Entry Date's month and year

	No of Entry Summaries	Total Entered Value	Paperless Entry Summaries	Number of Docs. Required Entry Summaries	Number of Exams	Total Duty	Total Taxes	Total Fees
PORT CODE: 9997	170,000	1,795,000	48,000	440	215	215,000	51,000	0
FILER CODE : 001	30,000	600,000	20,000	150	60	95,000	18,000	0
FILER CODE : 056	ROLL-UP/ROLL-DOWN	000		50	40	40,000	12,000	0
FILER CODE : 175	Port Code to Filer Code	000	5,000	20	55	25,000	5,000	0
FILER CODE : 444	30,000	600,000	23,000	220	60	55,000	16,000	0
PORT CODE: 9998	175,000	5,000,000	1,000	45	200	75,000	10,000	25,000
PORT CODE: 9999	95,000	1,000,000	3,500	227	300	100,000	42,000	23,000
FILER CODE : 027	4,000	45,000				0	0	10,000
HMF								2,000
MPF	ROLL-UP/ROLL-DOWN							5,000
PORK FEE	Filer Code to HTS Code							3,000
FILER CODE : 399	35,000	750,000	18,000	65		15,000	7,500	13000
FILER CODE : 999	56,000	205,000	6,000	22		7,500	2,400	0
TOTALS FOR JANUARY	440,000	7,795,000	52,500	712	715	300,000	103,000	48,000

Activity for February, 2005:

	No of Entry Summaries	Total Entered Value	Paperless Entry Summaries	Number of Docs. Required Entry Summaries	Number of Exams	Total Duty	Total Taxes	Total Fees
PORT CODE: 0334	250,000	1,150,000	1,500	60	14	10,000	-1,200	0
PORT CODE: 1234	23,000	3,588,000	22,000	111	400	75,000	10,000	
PORT CODE: 7555	14,000	2,000,000	100	40	10	33,000	8,000	
TOTALS FOR FEBRUARY	287,000	6,738,000	23,600	211	424	118,000	16,800	0

ALERT
signify a value that may be suspicious

Activity for March, 2005:

	No of Entry Summaries	Total Entered Value	Paperless Entry Summaries	Number of Docs. Required Entry Summaries	Number of Exams	Total Duty	Total Taxes	Total Fees
PORT CODE: 0125	57,000	1,500,000	10,000	1,000	200	15,000	6,000	0
PORT CODE: 2222	23,000	3,588,000	18,500	500	500	34,000	12,000	14,000
PORT CODE: 2223	150,000	25,000,000	19,000	456	400	28,000	10,000	0
PORT CODE: 7555	450,000	1,000,000	500	5,500	455	10,000	2,000	0
TOTALS FOR MARCH	680,000	31,088,000	48,000	7,456	1,555	87,000	30,000	14,000

Please note with A2.3 the term "Roll-Up/Roll-Down" has been changed to "Drill Up/Drill Down"