The application process for the C-TPAT program is done online. A company representative will fill out the application on a secure web site call the C-TPAT Portal. There are two components to the application process: the Company Profile and the Security Profile. The company profile section of the application will ask for information such as addresses, contact information. Once the company profile is complete and the "Submit" button is clicked, an account is created in the C-TPAT Portal. When this account has been created, the company representative will then enter information into the Security Profile. The Security Profile section of the website contains questions of a more detailed nature that the Supply Chain Security Specialist (SCSS) who reviews your file will use to determine your company's ability to meet C-TPAT minimum security requirements.

Once the security profile is reviewed and accepted, your company will be accepted into the C-TPAT program and will start receiving some benefits. At this time, the SCSS assigned to your account will contact you in order to set up a site visit to observe security practices at your location(s). When the SCSS reviews your company's operations and has found them to meet C-TPAT requirements, your company will become validated as a Tier II company, and will begin receiving the full benefits of the C-TPAT Program.