

# Smithers, Inc. CHB

123 N. South St., Suite #123, City, State, 12345  
Tel: 123-123-1234 | Fax: 456-456-4567 | E: email@email.eml

You may put the applicant's letterhead here.

Regardless of whether you include a letterhead or not, please provide the applicant's name, address, phone & fax number, and email address.

U.S. Customs and Border Protection  
Broker Management Branch  
1400 L Street, NW, 11<sup>th</sup> Floor  
Mailstop 1154  
Washington, DC 20229-1154

Verify that this is the correct address (i.e., CBP Broker Management Branch has not moved) before submitting the national permit application.

January 1, 2015

Please include the date of application.

Broker Management Branch:

Pursuant to 19 CFR 111.19(f), I hereby submit this application for a National Permit.

I list below the applicant's information:

- Applicant Name: **Smithers, Inc.**
- Applicant License Number: **12345**
- Applicant Filer Code: **H2O**
- Date license was issued: **January 10, 2010**

Please indicate the applicant's name, license number, filer code, and date of license issuance.

COMPANY: If a company (Inc., LLC, etc.) licensee is applying for a national permit, the "applicant name" will be the company's name, "applicant license number" will be the company's license number, etc. Again, this is the applicant's information - not the information of the secretary, qualifier, broker-employee, etc., filling out the form.

INDIVIDUAL: If an individual is applying for a national permit, then the individual should include his or her name & information here.

I list below the address and telephone number of the office designated by the applicant as the office of record for purposes of administration of the provisions 19 CFR 111 regarding all activities of the applicant conducted under the national permit:

123 N. South St., Suite #123, City, State, 12345  
123-123-1234

I list below the name, broker license number, filer code, office address, and telephone number of the individual broker who will exercise responsible supervision and control over the activities of the applicant conducted under the national permit:

John Doe  
Lic. #98765  
A1B  
123 N. South St., Suite 123, City, State, 12345  
123-123-1234 xt. 555

Only one broker can be the "qualifier," and a broker can only qualify one national permit. This means that if you qualify a company's national permit, you will not be able to simultaneously qualify your own national permit.

Please find a copy of our payment receipt for the national permit attached.

Regards,

*Don Johnson*

Don Johnson, Chief Compliance Officer  
Smithers, Inc. CHB

The application must be submitted by someone with the authority to apply for a national permit on behalf of the applicant, e.g., an officer of the company.