

**Advisory Committee on Commercial Operations to
U.S. Customs and Border Protection (COAC)
Statement of Work for the
Subcommittee on One U.S. Government at the Border (1USG)**

1. Background:

It is expected that at the April 24, 2015 COAC meeting, the first quarterly meeting of the 14th Term of the Advisory Committee on Commercial Operations to U.S. Customs and Border Protection (COAC), it will be decided to carry on the work from the 12th and 13th Terms of COAC's One U.S. Government at the Border Subcommittee. In addition, COAC's work on ACE-related matters will be transitioned from the Trade Modernization Subcommittee to 1USG to better align with the subcommittee's other work on the Single Window initiative. The subcommittee objectives and scope are consistent with the official charter of the Advisory Committee on Commercial Operations to U.S. Customs and Border Protection (COAC).

It is understood that COAC subcommittees may not come to final conclusions and/or take action independently of the chartered committee and must report their recommendations and advice to the COAC for their deliberation and discussion. This One U.S. Government at the Border subcommittee does not have authority to make decisions on behalf of the full COAC and may not advise or report directly to any Federal Officer or Agency. In accordance with the Federal Advisory Committee Act (FACA) and FACA Management Regulation record keeping requirements, all subcommittee minutes and work product shall be available to the COAC and the COAC Co-Chairs.

2. Objectives and Scope of Activities:

After engaging in full deliberation and discussion, the subcommittee shall advise the COAC of any advice or recommendations related to a One U.S. Government at the Border. The objectives for the subcommittee are to generate advice and develop recommendations pertaining to the current design of document/ data and partnership programs.

The mission of the Subcommittee is to implement the January 15, 2013, COAC 12th Term Recommendation:

That CBP pursue interagency partnership programs following the principles and standards set forth in the One US Government Master Principles Document and progress toward completion can be measured via CBP reporting quarterly back to COAC on progress being made to implement programs that align with these principles, principally through the Border Interagency Executive Council (BIEC).

And

To the extent possible, make recommendations consistent with the February 19, 2014 President Obama's Executive Order 13659: Streamlining the Export/Import Process for America's Businesses.

Our subcommittee priorities and key elements are:

- 1) ACE implementation and Single Window automation, including strategic discussions, communication and metrics.
- 2) Continuing the work with Partner Government Agencies, and identifying and determining steps to overcome regulatory and policy obstacles which impede efficient Customs and Border Protection and Trade border processes and prevent greater information sharing between Partner Government Agencies (PGA).
- 3) Focus on international interoperability, including greater information sharing between international trading partners.
- 4) Leveraging the subcommittee to develop questions for and obtain Trade Community feedback from the 2015 and 2016 COAC Trade Efficiency Surveys with a focus on internationally harmonized data, regulatory and policy obstacles impeding border processes and the Single Window initiative.

The purpose of the above stated priorities are to lower costs, increase competitiveness and the ease of doing business, and utilize as much of the existing current system design ensuring that a modern business model is being used for importing goods into the United States.

The COAC subcommittee on One U.S. Government at the Border will advise the COAC in these areas and will make recommendations that are helpful to industry and Government, will be supported by a broad range of stakeholders, and will incorporate the views and address the concerns of industries impacted by the projects.

3. CBP Office Responsible for Providing Necessary Support:

The U.S. Customs and Border Protection's Office of Trade Relations (OTR) shall be responsible for providing administrative support to the COAC subcommittee.

4. Role of Designated Federal Officer:

The CBP Designated Federal Officer (DFO) or his/her designee shall approve or call COAC subcommittee meetings, approve subcommittee agendas, and attend all subcommittee meetings.

5. Member Composition:

The subcommittee will be comprised of COAC members and Federal government officials. The subcommittee will be led by at least one government and one trade co-chair. Each subcommittee will have designated Working Groups to address specific taskings. If needed,

additional non-government, non-COAC member participants with specific expertise may be sought to help with Working Groups taskings, subject to the approval of the DFO in consultation with the COAC Subcommittee Co-Chairs. Working Groups will have pre-determined sunset dates, and will provide recommendations to the subcommittee.

COAC Trade Co-chairs:

Susie Hoeger

Scott Boyer

Amy Magnus

Government Co-chairs:

Cynthia Whittenburg, Executive Director, Trade Policy and Programs, Office of International Trade, CBP

Deborah Augustin, Acting Executive Director, ACE Business Office, Office of International Trade, CBP

6. Subcommittee Duration:

The subcommittee statement of work and membership composition will be at least evaluated on a term by term basis and will continue at the discretion of the COAC Co-Chairs.