

Navigate to: <https://ace.cbp.dhs.gov/>

ace secure data portal U.S. Customs and Border Protection

NOTICE TO ALL USERS: READ NOW
You are about to access a Department of Homeland Security computer system. This computer system and data therein are property of the U.S. Government and provided for official U.S. Government information and use. There is no expectation of privacy when you use this computer system. The use of a password or any other security measure does not establish an expectation of privacy. By using this system, you consent to the terms set forth in this notice. You may not process classified national security information on this computer system. Access to this system is restricted to authorized users only. Unauthorized access, use, or modification of this system or of data contained herein, or in transit to/from this system, may constitute a violation of section 2230 of title 18 of the U.S. Code and other criminal laws. Anyone who accesses a Federal computer system without authorization or exceeds access authority, or obtains, alters, damages, destroys, or discloses information, or prevents authorized use of information on the computer system, may be subject to penalties, fines or imprisonment. This computer system and any related equipment is subject to monitoring for administrative oversight, law enforcement, criminal investigative purposes, inquiries into alleged wrongdoing or misuse, and to ensure proper performance of applicable security features and procedures. DHS may conduct monitoring activities without further notice.

NOTICE TO ALL USERS: READ NOW
By logging in to the ACE Portal you agree to be bound by the language set forth in the [Terms and Conditions](#) document, last updated on May 05, 2007.
It is mandatory that all ACE users maintain a current email address within their ACE user profile.

Login Information
Enter your ACE UserID and Password to log in.

UserID: [REDACTED]
Password: [REDACTED] **1 Login to ACE Portal**

Log in using your [DHS.FBI](#) profile.
[Forgot your Password!](#)

On the next screen select accounts

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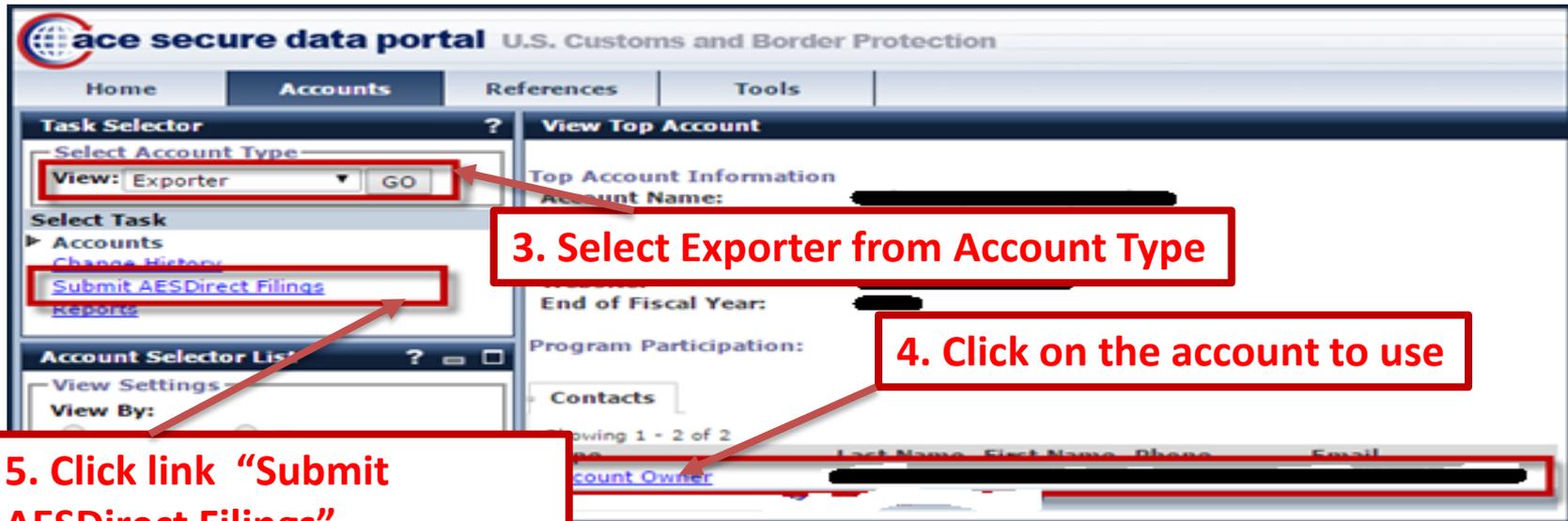
Home **Accounts** [Forms](#) [Reports](#)

Task List
There are no pending forms

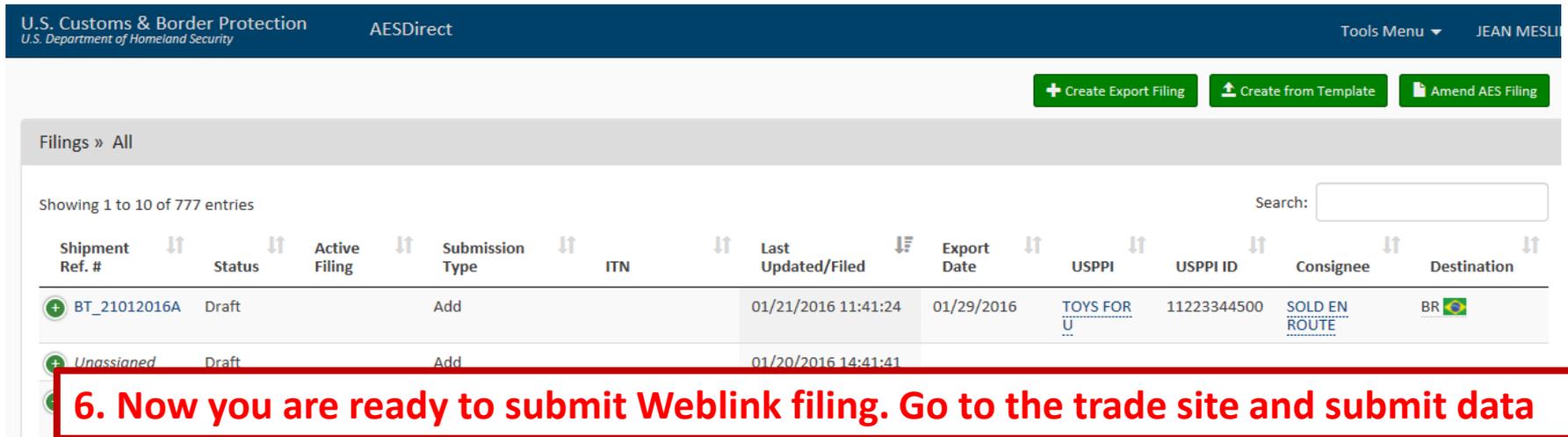
Forms(0)

Action #	Form Type	Entry Summary
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On the next screen select exporter account & launch AESDirect



On the next screen you will see list of prior filings you have created.



On the next screen you will see the data submitted pre-filled.

U.S. Customs & Border Protection
U.S. Department of Homeland Security

AESDirect

Tools Menu

Create Export Filing (Filer ID [REDACTED], ITN TBD)
Draft last saved: 01/25/2016 17:43:00, EST

Step 1: Shipment Step 2: Parties Step 3: Commodities Step 4: Transportation Save As Template

Email Response Address(es) * **i**
[REDACTED]

Mode of Transport (MOT) * **i**
11 - VESSEL, CONTAINERIZED x v 0401 - BOSTON, MA x v 60210 - BRISBANE, AUSTRALIA x v

Departure Date * **i**
10/31/2015

Origin State * **i**
MA - MASSACHUSETTS x v

Country of Destination * **i**
Please Select

Inbond Type * **i**
70 - MERCHANDISE NOT SHIPPED INBOND x v

Foreign Trade Zone **d** **i**
[REDACTED]

Import Entry # **d** **i**
[REDACTED]

Is this a Routed Transaction? * **i** Yes No
Are USPPPI and Ultimate Consignee companies related? * **i** Yes No
Does shipment contain hazardous material? * **i** Yes No

7. Click each tab and verify all required data is populated.

8. Click submit filing

Close Previous Next Print View Submit Filing

Verify in each tab, confirm data is correct, fix any missing data and click 'Submit Filing'.

If filing is accepted by CBP, you will receive a confirmation message.

The screenshot displays the AESDirect interface for a filing. At the top, it shows 'U.S. Customs & Border Protection' and 'AESDirect'. The user is identified as 'JEAN MESLIE'. The interface is divided into steps: 'Step 1: Shipment', 'Step 2: Parties', 'Step 3: Commodities', and 'Step 4: Transp'. A modal window titled 'Accepted' is centered on the screen, featuring a thumbs-up icon and the text 'Status: Accepted by AES.'. Below this text are three buttons: 'Back to trade website', 'View', and 'Close'. A red arrow points from the 'Back to trade website' button to a red-bordered box containing the text: '9. Click back to trade website will take the user to the success/failure URL if submitted in the form.'. The background form includes fields for 'Email Response Address(es)' (JEAN.D.MESLIE@CBP.DHS.GOV), 'Mode of Transport (MOT)' (11 - VESSEL, CONTAINERIZED), 'Departure Date' (10/31/2015), 'Inbond Type' (70 - MERCHANDISE NOT SHIPPED INBOND), and 'Filing Option' (2 - PREDEPARTURE). There are also radio buttons for 'Is this a Routed Transaction?' and 'Are USPPPI and Ultimate Consignee companies related?'. At the bottom right, there are buttons for 'Close', 'Previous', 'Next', 'Print View', and 'Submit Filing'.

User will receive a confirmation email with the status of the filing. If filing is accepted by CBP, the email will include the ITN as shown.

We have received your created filing submitted at 01/26/2016 09:08:42.
Your request to create the following filing has been ACCEPTED.

Shipment Reference Number: ABD-WEBLINK-003

AES ITN: X20160126121298

Attention

(399-VERIFY) IS THE CLEARANCE YEAR CORRECT?
(700-COMPLIANCE ALERT) SHIPMENT REPORTED LATE; OPT 2
(972-VERIFY) SHIPMENT ADDED; MUST VERIFY
(8QR-VERIFY) QUANTITY RELATIONSHIP OUT OF RANGE

If you need further assistance, please contact the AES Help Desk at askaes@census.gov
or 1-800-549-0595, option 1.

PLEASE, DO NOT REPLY TO THIS MESSAGE

10.If there are any error or warnings, it will be listed in the email