



CUSTOMS AND BORDER PROTECTION

# National Air Training Center

Oklahoma City, Oklahoma

National Air Training Center – OKC | 5020 S. Meridian Ave., Oklahoma City, OK 73119 | (405) 319-6450

## Pilot Applicant Assessment

Thank you for your interest in U.S. Customs and Border Protection Office of Air and Marine (OAM). As a candidate for the pilot occupation, we value your time and the effort you've expended to reach this point in the screening process.

Your next step is scheduled to be conducted in Oklahoma City at the CBP OAM Hangar and National Air Training Center (NATC). Please report to the CBP Hangar first. While in Oklahoma City you will participate in a records review, structured interview, oral examination, and practical flight evaluations. Please take time to go over the information in this letter and review what you can anticipate during your day at NATC. If you have questions or need further clarification, do not hesitate calling one of the points of contact listed below.

### For Questions Concerning Your Application, Contact

Kristi Paavola  
Human Resources Specialist  
(952) 857-2913  
CBPHiring-OAMSel@cbp.dhs.gov

### For Questions Concerning Your Interview, Contact

Donna Johnston  
Program Manager  
(405) 319-6455  
Donna.J.Johnston@cbp.dhs.gov

## What you need to bring to the interview:

- ✓ All of your flight log book(s) and/or military records for verification of your flight time.
- ✓ Your FAA certificates.
- ✓ Your FAA Class I medical dated within the previous 12 calendar months.

## You will also need:

- ✓ Access to a rental or personal car. Due to the security of our facilities and the distance between our hangar/administrative facilities, a car is necessary.
- ✓ To plan on being available the following morning in the event of weather or maintenance issues.

## Interview attire:

- ✓ Most of our applicants wear a business suit for the interview. A flight suit or business casual clothes may be worn for the flight evaluation.





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## New Hire Process

The new hire Pilot/AIA process consists of the following four phases\*:

### 1. Records review:

- ✓ 1500 Flight Hours
- ✓ 250 Hours of Pilot-in-Command
- ✓ 100 Hours in last 12 months
- ✓ 75 Hours Night
- ✓ 75 Hours Instrument
- ✓ FAA First Class Medical Certificate
- ✓ FAA Commercial Pilot Certificate with the following ratings: airplane, single-engine or multi-engine land with instrument; or rotor craft helicopter with instrument. Other certificates that meet or exceed the requirements of the Commercial Certificate are also acceptable; e.g., Airline Transport Certificate

### 2. Structured Interview:

- ✓ Conducted by a three person panel consisting of Air Interdiction Agents.

### 3. Oral Examination:

- ✓ Conducted by an Instructor Pilot
- ✓ The Oral Examination is designed to assess basic aeronautical knowledge commensurate with Commercial Privileges.
- ✓ Questions are derived from FARs part 61 and 91, Airman's Information Manual and Flight Information Publications to include U.S. Terminal Procedures, IFR En Route/Sectional Aeronautical Charts.

### 4. Flight Evaluations

- ✓ The flight evaluations are conducted by Instructor Pilots and are designed to assess basic pilot tasks graded to Commercial Pilot standards.

\* All assessments are pass/fail. All phases must be passed

The following tasks will be evaluated during flight for the appropriate disciplines:

### Fixed-Wing Flight Evaluation (C-206/C-210):

- ✓ Crew Resource Management
- ✓ Plan an IFR Flight
- ✓ Radio/ICS Communications
- ✓ Taxi
- ✓ Normal/Crosswind Take-off
- ✓ Steep Turns
- ✓ Slow Flight
- ✓ Stalls
- ✓ Unusual Attitude
- ✓ Engine Out Emergency
- ✓ Non-Precision Approach
- ✓ Missed Approach
- ✓ Holding
- ✓ Precision Approach
- ✓ Go Around
- ✓ VFR Traffic Pattern

### Rotary-Wing Flight Evaluation (AS-350/EC-120):

- ✓ Hover Power Check
- ✓ Hovering Flight
- ✓ Normal Takeoff
- ✓ Traffic Pattern
- ✓ Before Landing Check
- ✓ Normal Approach
- ✓ Autorotation
- ✓ Confined Area Operations
- ✓ Pinnacle Operations
- ✓ Slope Landings
- ✓ Quick Stops
- ✓ Unusual Attitude Recovery
- ✓ Radio/ICS Communications
- ✓ Precision Approach
- ✓ Non-Precision Approach
- ✓ Missed Approach
- ✓ Crew Resource Management



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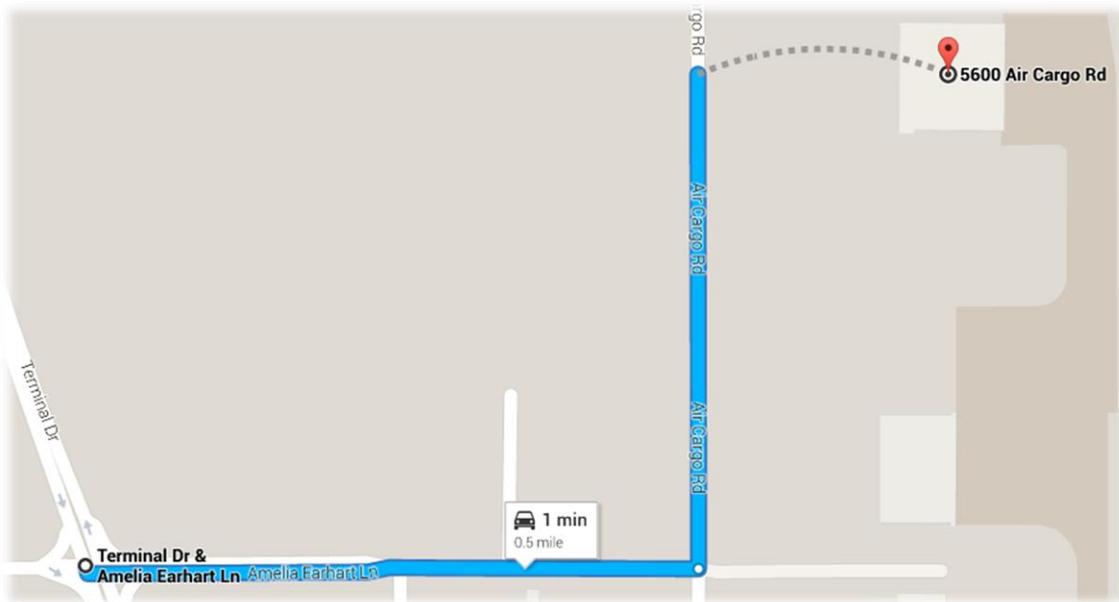
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## Directions to the CBP NATC Hangar:

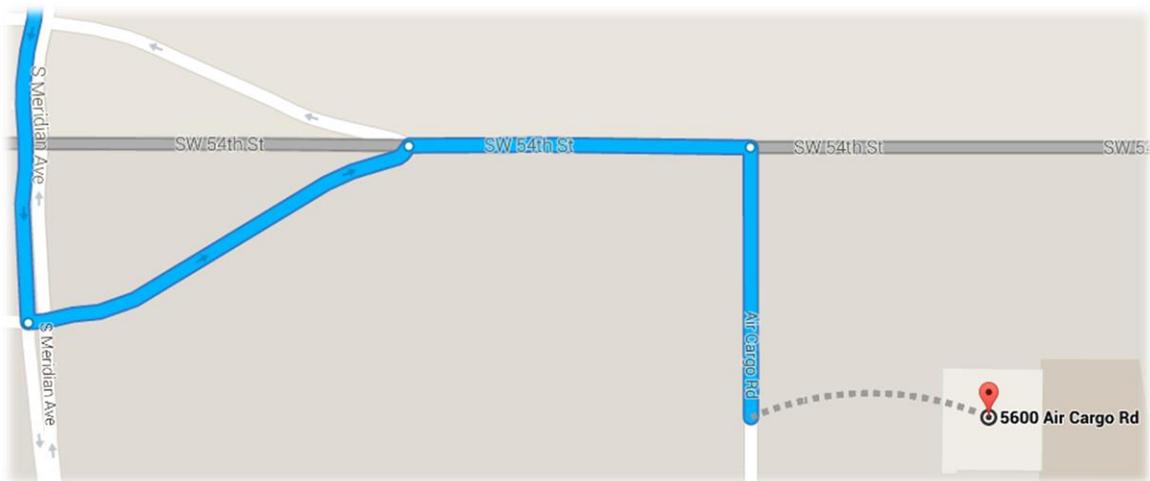
### From Will Rogers World Airport:

1. Go north on Terminal drive; turn right on Amelia Earhart Lane.
2. Turn left on Air Cargo Road. Hangar is 0.3 miles down on the right hand side.
3. Push Button at gate, give name for entrance



### Towards Will Rogers World Airport:

1. Go south on Meridian; turn left onto the ramp to SW 54th Street.
2. Merge onto SW 54th Street.
3. Turn right on Air Cargo Road. Hangar is 0.1 miles down on the left hand side.
4. Push Button at gate, give name for entrance





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## HOTELS NEAR THE NATC

**Wingate Inn** | 2001 S. Meridian Ave | (405) 682-3600

**Embassy Suites Hotel** | 1815 S. Meridian Ave. | (405) 682-6000

**Holiday Inn Airport** | 2101 S. Meridian Ave. | (405) 685-4000

**Holiday Inn Express** | 4400 Highline Blvd | (405) 948-3366

**Springhill Suites** | 510 S MacArthur Blvd. | (405) 604-0200

**Homewood Suites** | 6920 W. Reno Ave. | (405) 789-3600

**Country Inn and Suites** | 2401 S Meridian Ave. | (405) 605-8300

**Candlewood Suites** | 4400 W. River Park Drive | (405) 680-8779

**Hilton Garden Inn** | 801 S. Meridian Ave. | (405) 942-1400

**Hyatt Suites** | 1818 S. Meridian Ave. | (405) 682-3900

**Extended Stay** | 4820 W. Reno | (405) 948-4443



Bricktown in Oklahoma City has additional hotels, attractions, and restaurants. CTRL+click here to learn more.