How-To: Post on Twitter

The following slide outlines how an employee can post to Twitter using the social media language provided in the Toolkit.

## twitter



What's happening?

Everyone can reply

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- 1. Open your preferred browser, type in https://twitter.com, and log in
- 2. Navigate to the **Home Page** where the left side of the screen will host different options
- 3. Click on "Tweet"

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- 4. Open <u>https://careers.cbp.gov</u> in a different tab and find an **open role** that you feel would resonate with your network
- 5. Open the **Social Media Language Tab** in the Toolkit
- 6. Copy **a tweet that aligns** to the open position you've identified



- Paste your copied tweet into the **pop-up window** on Twitter
- 8. If desired, review the Toolkit for engaging attachments; paste **a link to a relevant recruitment video** or click the icon at the bottom to include a **relevant photo downloaded from the Social Media Posts Tab**
- 9. Press **Tweet** to share with your network