Modernized ACE Portal

Create a Portal Account and Log In

February 2022

U.S. Customs and Border Protection

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Topic 1: Create a Modernized ACE Portal Account and Log In

Introduction

Before you can access the Modernized ACE Portal, you must create a Modernized ACE Portal account. You will link your Legacy ACE account to your new Modernized ACE Portal account to synchronize your roles. This is a one-time step for the first login.

You can view all your Legacy ACE accounts in the Modernized ACE Portal and toggle between the two applications without logging in again.

IMPORTANT: Your ACE Accounts must be active and in good standing to link from the Legacy ACE Portal to the Modernized ACE Portal. Additionally, we recommend using Google Chrome to access the ACE Modernized Portal.

All fields are required.

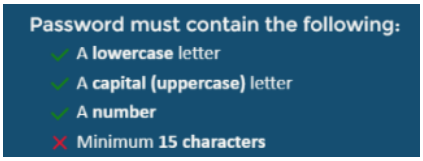
One Time Account Creation for a Modernized ACE Portal Account

1. In Google Chrome, type https://ace.cbp.gov.
2. In the **Welcome to the ACE Secure Data Portal** page, select the **Trade/PGA User Login** button.

3. In the login screen, select the **CREATE AN ACCOUNT** button.

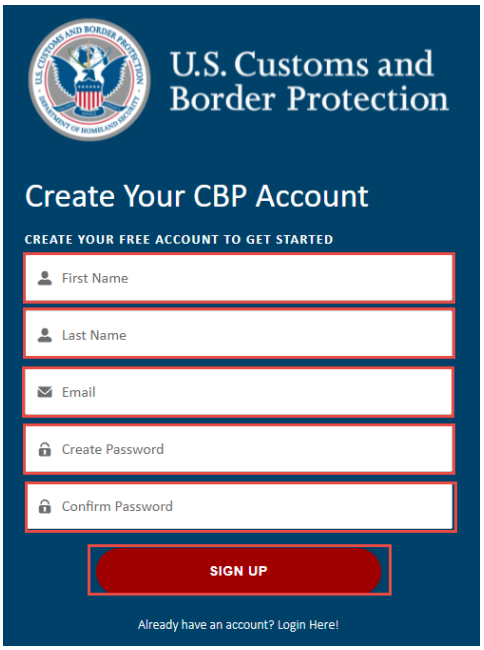
4. In the **Create Your CBP Account** pane:
   a. In the **First Name** field, type *your first name*.
   b. In the **Last Name** field, type *your last name.*
   c. In the **Email** field, type *your work email address*.
   d. In the **Create Password** field, type a *password*.

NOTE: Passwords must have at least 15 characters at least one lower case letter, one upper case letter, and a number.



TIP: As you create your password, a checkmark displays when each criterion has been met.

   e. In the **Confirm Password** field, re-type *your password*.
   f. Select the **SIGN UP** button.

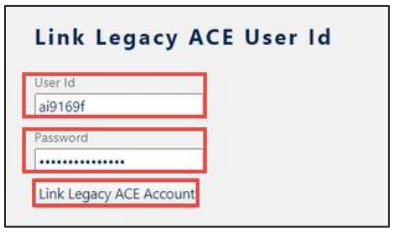


5. In the **Two Factor Authentication** page:
   a. In the **Security Token** field, type the six-digit code sent to your email address.
   b. Select the **Verify** button.

6. In the page that displays, select the **ACCEPT TERMS** button. (Trade only)

7. In the **Link Legacy ACE User Id** page:
   a. In the **User Id** field, type *your Legacy ACE user ID*.
   b. In the **Password** field, type *your Legacy ACE password*.
   c. Select the **Link Legacy ACE Account** button.

   The **Welcome to ACE** homepage displays.

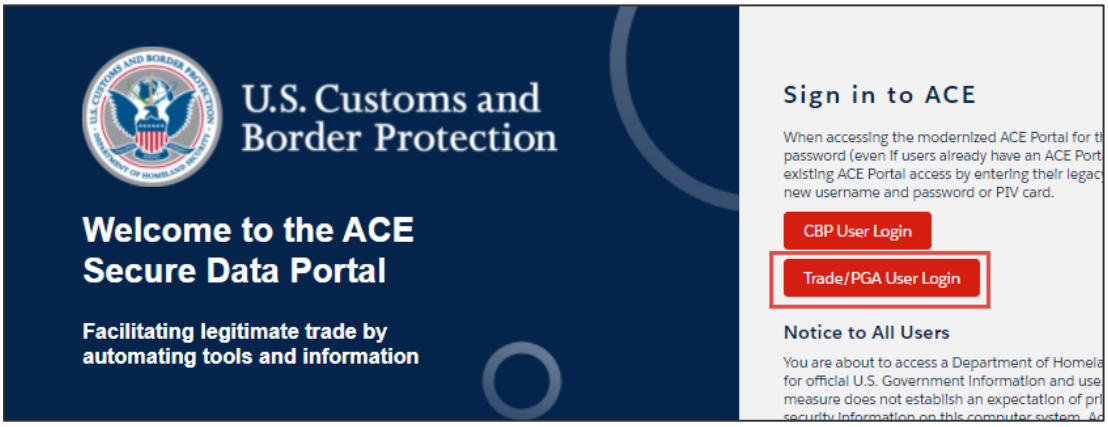


IMPORTANT: When your Modernized ACE Portal and Legacy ACE accounts are linked, your roles are synchronized. Registering and linking to the Legacy ACE Portal is a one-time step

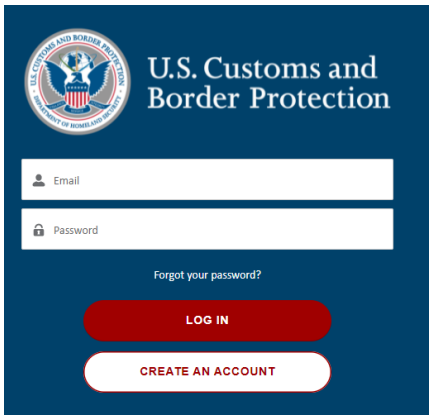
Your ACE Accounts must be active and in good standing to link from the Legacy ACE Portal to the Modernized ACE Portal.

SUBSEQUENT LOG INTO THE MODERNIZED ACE PORTAL

1. In an internet browser, type https://ace.cbp.gov.
2. In the **Welcome to ACE Secure Data Portal** page, in the **Sign into ACE** pane, select the **Trade/PGA User Login** button.

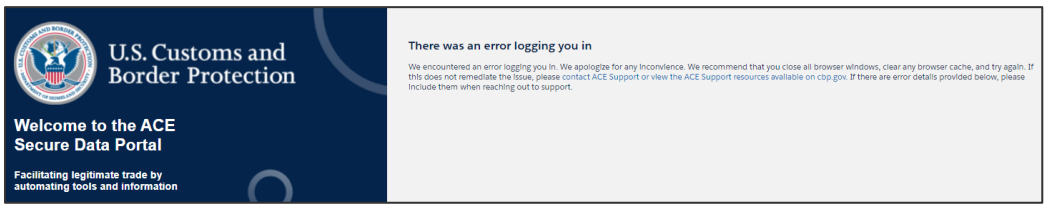


3. In the log in page:
   a. In the **Email** field, type *your account email address.*
   b. In the **Password** field, type *your account password.*
   c. Select the **LOG IN** button.



The **Two Factor Authentication** page displays. An email is automatically sent to your login email address.

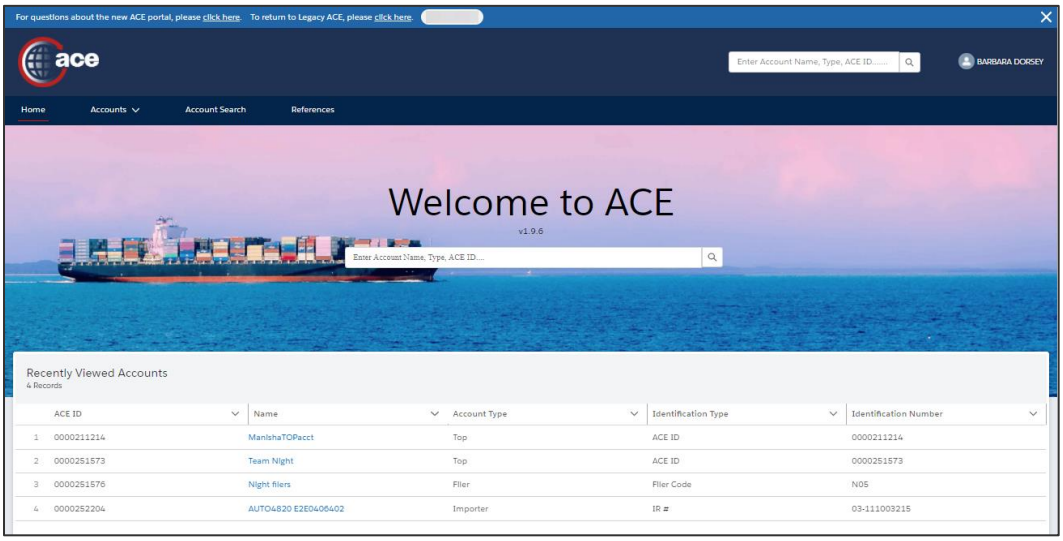
TIP: If you receive a login error, follow the directions in the error message to restore your access.



4. In the **Two Factor Authentication** page:
   a. In the **Security Token** field, type the six-digit code sent to your email address.
   b. Select the **Verify** button.

5. In the page that displays, select the **ACCEPT TERMS** button. (Trade only)

The **Welcome to ACE** home page displays.



TOPIC 2: ACCESS THE LEGACY ACE PORTAL FROM THE MODERNIZED ACE PORTAL

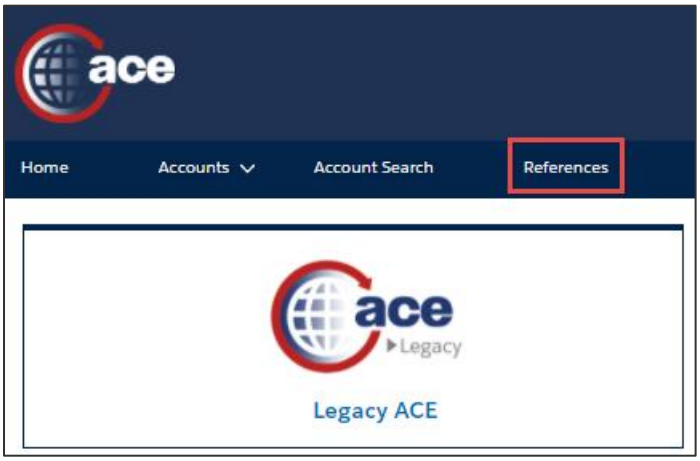
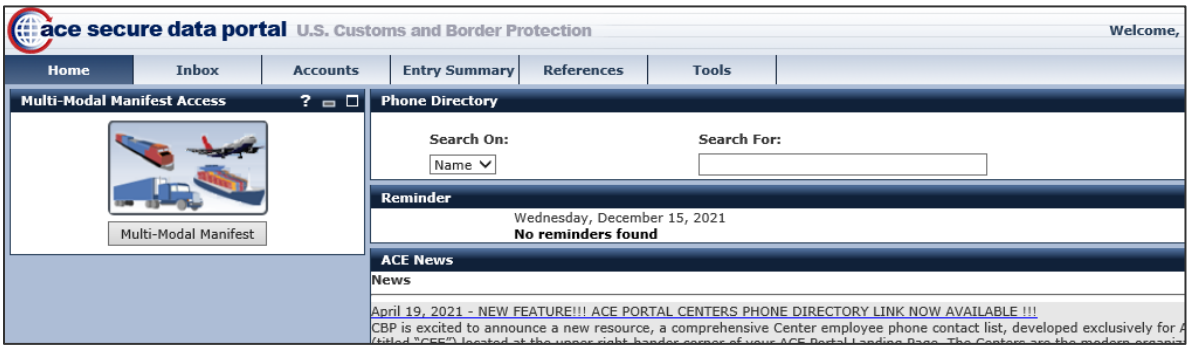
INTRODUCTION

All information in the Modernized ACE Portal is synchronized with the Legacy ACE Portal. Any updates you make in Legacy ACE Portal are visible in the Modernized ACE Portal. Any updates you make in the Modernized ACE Portal are visible in the Legacy ACE Portal.

Until all Legacy ACE Portal functionality is available in the Modernized ACE Portal, you can access the Legacy ACE Portal through the Modernized ACE Portal.

ACCESS THE LEGACY ACE PORTAL FROM THE MODERNIZED ACE PORTAL

1. In the **Welcome to ACE** page:
   a. Select the **References** tab.
   b. Select the **Legacy ACE** hyperlink.



The Legacy ACE Portal displays bypassing the login screen.