Accessing the Application
ACE Reports Video
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INTRODUCTION

To access ACE Reports, you must have:

- An active ACE Secure Data Portal account.
- Designated user roles.
- For PGAs, a Memorandum of Understanding (MOU) that identifies privileges and roles.

ACCESS ACE REPORTS

1. In Internet Explorer, navigate to the ACE Secure Data Portal home page using the web address https://ace.cbp.dhs.gov.

2. In the Login Information pane:
   a. In the USERID: field, type your ACE ID or Hash ID.
   b. In the Password: field, type your password.
   c. Select the Login button.

   **NOTE:** CBP users will need to select a port then the Submit button after selecting the Login button.

3. In the toolbar at the top right, select the Reports icon.

   The ACE REPORTS home page displays.