



U.S. Customs and
Border Protection

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MEMORANDUM FOR:

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U.S. Border Patrol

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SUBJECT:

Missing Migrant Program Internal Operating Procedure

The Law Enforcement Operations Directorate (LEOD), in cooperation with the Strategic Planning and Analysis Directorate and the Program Management Office Directorate developed the Internal Operating Procedure (IOP) for the Missing Migrant Program.

Effective immediately, all Chief Patrol Agents will implement this IOP in compliance with U.S. Customs and Border Protection Directive No. 4320-025A, *Disclosure of Official Information to Foreign Authorities*, and the *Border Safety Initiative Tracking System (BSITS) User Manual*. This IOP details the procedural processes and provides guidance for the general duties, roles, responsibilities, and reporting. These processes will standardize data collection to meet congressional requirements outlined in the *Missing Persons and Unidentified Remains Act of 2019*.

U.S. Border Patrol (USBP) is modernizing its enforcement systems by developing the Border Enforcement Coordination Network (BECN), a one-stop shop for all border enforcement needs. However, until BECN is fully implemented, the legacy systems will remain operational through the transition period. BSITS is one of those identified systems and remains the system of record for USBP rescue and death related incidents. Incidents which meet the definition of a Border Safety Initiative related death or rescue must be recorded in BSITS. For clarity, all rescue related response incidents are to be entered into BSITS. This includes subjects encountered in stable condition after they called 911, activated a rescue beacon, or where USBP assets were diverted from the national security mission to conduct search and rescue operations.

Your staff may direct questions regarding this matter to LEOD, Foreign Operations Department, Assistant Chief (b)(6);(b)(7)(C) at (b)(6);(b)(7)(C)

Attachment

**U.S. BORDER PATROL
INTERNAL OPERATING PROCEDURE
MISSING MIGRANT PROGRAM**

SHORT TITLE: IOP-4320-050-MMP

EFFECTIVE DATE: October 1, 2021

RESPONSIBLE OFFICE: USBP/Law Enforcement Operations Directorate

SUPERSEDES: None

1 PURPOSE.

- 1.1 This document sets forth the Internal Operating Procedure (IOP) of the U.S. Border Patrol (USBP) Foreign Operations Division (FOD) to facilitate the institutionalization of the Missing Migrant Program (MMP) within USBP, in collaboration with national and foreign stakeholders with a common interest in humanitarian and intelligence efforts.

2 SCOPE.

- 2.1 This IOP applies to all USBP personnel assigned to MMP or conducting duties to support MMP. These personnel are under the guidance of FOD within and outside the continental United States.
- 2.2 MMP is the USBP methodical focal point of integration for all third-party missing migrant reporting. MMP is a collaboration which crosses several sector programs and lines of effort. The program primarily operates within the Foreign Operations Branch (FOB) and Sector Intelligence Unit (SIU). MMP also works in coordination with the sectors' Strategic Communications Division and Special Operations Detachment.
- 2.3 MMP will seek to integrate multidisciplinary partnerships with national and foreign stakeholders, whose objectives are to address the humanitarian concerns of missing migrants and assist in the identification of unidentified remains.
- 2.4 MMP has four lines of effort:
 - 2.4.1 Prevent,
 - 2.4.2 Locate,
 - 2.4.3 Identify, and
 - 2.4.4 Reunite.

3 AUTHORITIES AND REFERENCES.

- 3.1 CBP Delegation Order 03-002, Authority for Border Patrol Functions, 2003
- 3.2 USBP Memorandum, Directive on the Disclosure of Official Information to Foreign Authorities and Delegation of Authority Issuance, Jun 10, 2014
- 3.3 CBP Directive No. 4320-025A, Disclosure of Official Information to Foreign Authorities

- 3.4 USBP Internal Operating Procedure Digital Forensics, Document and Media Exploitation Program, March 18, 2020
- 3.5 National Missing and Unidentified Persons System (NamUS), Appendix B, Fact Sheet, April 2015
- 3.6 U.S. CBP, Office of Border Patrol, Border Safety Initiative, 2007-2011 Strategic Plan, Version 1, January 2007
- 3.7 U.S. CBP, Office of the Border Patrol, Border Safety Initiative Tracking System User Manual
- 3.8 U.S. CBP, Office of Border Patrol, Border Safety Initiative, Methodology, January 2007, version 3.0
- 3.9 USBP Memorandum: Intelligent Computer Assisted Detection (ICAD) Standard Operating Procedures/Directives-September 27, 2006 RN: 06-08051
- 3.10 USBP Memorandum: Intelligent Computer Assisted Detection Reporting Requirements-March 2015
- 3.11 Missing Persons and Unidentified Remains Act of 2019

4 DEFINITIONS.

- 4.1 Missing Migrant-Any foreign national reported missing by a migrant's family, Non-Governmental Organizations (NGO), foreign consulate, or a third party.
- 4.2 Third Party-In the case of missing migrant reporting, a third party provides information generated from sources other than the migrant or an accompanying eyewitness. [(i.e., foreign consulates, NGO, private person, family members abroad or within the United States, or any other entity outside U.S. Customs and Border Protection (CBP)].
- 4.3 Unidentified Border Crosser (UBC)-Term often used by the county medical examiner for medical legal cases of deceased persons located within the proximity of the International Border and with a nexus to illegal border crossing.
- 4.4 Non-Governmental Organization (NGO)-Any entity not directly affiliated with a foreign, federal, tribal, state, county, or municipal government agency. Generally, serves as an advocate for citizen action groups and human rights.
- 4.5 National MMP Program Manager-A USBP employee assigned to the USBP Headquarters (HQ) Law Enforcement Operations Directorate (LEOD), FOD responsible for the MMP national program management.
- 4.6 MMP Coordinator-USBP sectors' Supervisory Border Patrol Agent (SBPA) assigned to manage daily MMP resources, personnel, operations, and coordinate with sector leadership and the national MMP program manager.
- 4.7 MMP Personnel-USBP sectors' personnel assigned to the MMP to address daily MMP operations.

5 BACKGROUND.

5.1 The Southern Border poses a serious risk for undocumented migrants attempting to illegally traverse the United States-Mexico border. Historically, there has been constant USBP operational adjustments to responses to rescues and body recoveries of undocumented migrants attempting to unlawfully enter the U.S. Therefore, USBP has implemented the MMP, a humanitarian program to serve as a focal point of information integration to activate necessary search, rescue, and investigative resources to address and mitigate these types of incidents.

5.2 Third Party Missing Migrant Reports.

5.2.1 Third party missing migrant reports are typically generated by a migrant's family members within or outside the United States when the following situations have occurred:

- 5.2.1.1 A migrant illegally crosses the border and does not reach their destination in the United States within a predetermined timeframe;
- 5.2.1.2 A migrant illegally crosses the border and informs family, via cellphone, that he/she is lost, distressed, or abandoned in the hazardous, desolate environment;
- 5.2.1.3 There is no telephonic contact from a migrant for several days;
- 5.2.1.4 An accompanying smuggled or apprehended migrant reports to the migrant's family of a possible death, injury, or distress of the missing migrant; and
- 5.2.1.5 Missing migrant families have historically sought assistance from respective foreign consulates, NGOs, local police departments, or directly from USBP.

5.2.2 Third party missing migrant reports are also generated from an individual calling 911 and reporting information concerning a migrant in distress.

- 5.2.2.1 All 911 calls should be routed through sector operations centers, and monitored by MMP personnel, to facilitate the timely deployment of appropriate resources.
- 5.2.2.2 The MMP tracking mechanism should be utilized to track and supplement unresolved 911 calls.

6 RESPONSIBILITIES.

- 6.1 Chief Patrol Agent (CPA) has final approval authority and is responsible for their respective MMP and the implementation of this IOP.
- 6.2 Division Chief (DC) of Law Enforcement Operational Programs Division has direct oversight over the MMP.
- 6.3 Assistant Chief Patrol Agent supervises and manages the program and reports to the DC and CPA.
- 6.4 Special Operations Supervisor supervises the day-to-day operations of the program and its personnel.

- 6.5 National MMP Program Manager is a USBP employee assigned to the USBP HQ LEOD FOD and is responsible for the national program management of the MMP. Additional responsibilities include:
- 6.5.1 Consolidates MMP sector statistical information and significant MMP engagements with foreign nationals and report to USBP leadership;
 - 6.5.2 Provides continuous evaluation of collaborative efforts of MMP humanitarian objectives and information sharing with foreign law enforcement entities in accordance with CBP international policies;
 - 6.5.3 Consolidates and disseminates to all USBP sectors the MMP best management practices in accordance with USBP strategic objectives;
 - 6.5.4 Liaisons with CBP's Office of International Affairs for MMP and foreign government visits to enhance MMP and foreign policy relations;
 - 6.5.5 Provides centralized and controlled delivery of preventative campaigns to foreign countries with a CBP whole of government approach;
 - 6.5.6 Enhances/establishes/defines CBP collaboration with vetted humanitarian driven NGOs and other stakeholders operating within the USBP sectors;
 - 6.5.7 Develops a funding plan and manages the annual appropriations allotted to the MMP and Rescue Beacons; and
 - 6.5.8 Completes the annual report to Congress as outlined in the Missing Persons and Unidentified Remains Act of 2019.
- 6.6 MMP Coordinator is the USBP sector SBPA assigned to manage daily MMP resources, personnel, operations, and coordinate with sector leadership and the national MMP program manager. A second line supervisor/program manager or above assigned to the sector FOB is recommended. Additional duties include:
- 6.6.1 Ensures that rescues and deaths that occur in their respective sector are properly documented in the Border Safety Initiative Tracking System (BSITS);
 - 6.6.2 Ensures that BSITS event entries are reviewed on a daily, sector level basis for completeness and accuracy;
 - 6.6.3 Refers incomplete/inaccurate BSITS event entries to the appropriate Station/Operations Center for corrective action;
 - 6.6.4 Develops an annual, sector level spend plan for their sector MMP and submits it to the MMP National Program Manager for approval;
 - 6.6.5 Manages the sector level MMP annual budget and purchase requests;
 - 6.6.6 Maintains regular contact and shares appropriate rescue and decedent information with foreign consulates, medical examiners, coroners, academia, sector intelligence units, domestic and international law enforcement agencies;
 - 6.6.7 Provides supervision and guidance to MMP personnel and operations;
 - 6.6.8 Oversees the sector program development and performance matrix;
 - 6.6.9 Evaluates the integration of new national and foreign stakeholders for the

- enhancement of the MMP humanitarian and operational mission;
- 6.6.10 Conducts routine quality control over information exchange and intelligence driven relationship ratio between CBP and MMP stakeholders;
 - 6.6.11 Manages the Sector's Rescue Beacons and 911 Rescue Placards. Ensures the rescue beacons are documented with the proper naming convention, location, and deployment status in the ICAD/SAM system;
 - 6.6.12 Reports any Rescue Beacon increase, decrease, or change in status to the MMP National Program Manager; and
 - 6.6.13 Reviews and submits a weekly report on MMP activities to the MMP National Program Manager (See Attachment D).
- 6.7 MMP Personnel: USBP sector personnel assigned to the MMP to address daily MMP operations. MMP personnel should have experience in international foreign relations, intelligence, search and rescue, or community liaisons. Additional responsibilities include:
- 6.7.1 Reviews BSITS event entries on a daily, sector level basis for completeness and accuracy;
 - 6.7.2 Reviews daily third party missing migrant reports for possible action;
 - 6.7.3 Enhances interagency and intra-agency collaboration with foreign consulates, NGOs, medical examiners, other law enforcement agencies and private persons;
 - 6.7.4 Uses the CBP databases ((b) (7)(E) e3, etc.) proficiently to research and locate record of apprehensions, and to possibly assist in identifying a deceased migrant;
 - 6.7.5 Meets with the county medical examiners and regional forensic pathologists on a routine basis to examine medical legal cases of any UBC;
 - 6.7.6 Collects forensic evidence and information that might lead to the location or identification of a missing or deceased migrant;
 - 6.7.7 Uses the appropriate personal protective equipment and adhere to established safety regulations when dealing with a decedent;
 - 6.7.8 Maintains liaison with CBP operations support components engaged with community relations functions;
 - 6.7.9 Performs the daily coordination with the SIU to share pertinent MMP information to develop intelligence products to assist with identifying smugglers associated with a migrant death or rescue and; and
 - 6.7.10 Develops a weekly report on MMP activities and submits to the National MMP Coordinator (See Attachment D).

7 PROCEDURAL GUIDELINES.

All third party missing migrant reports received will fall into one of the categories below.

- 7.1 Category One (CAT 1): Subject Query

CAT 1 are daily Requests for Information (RFI) on missing migrants. An RFI search via CBP databases provides the location or an apprehension record of a migrant believed to be missing. This category of requests is limited to foreign consulates, due to existing policies on information exchange and disclosure. Requests are processed and completed by the end of each day and returned to the originating consulate.

- 7.1.1 Foreign consulates receive daily reports on missing migrants. A report is submitted by a close relative/family member of the migrant via their corresponding consulate. The foreign consulate validates the legitimacy of the relationship to the missing migrant.
- 7.1.2 Foreign consulates consolidate all the reports, complete the CAT 1 Daily RFI Spreadsheet (see Attachment A), and submits to the respective MMP.
 - 7.1.2.1 At a minimum, the reporting party will provide basic migrant biographic information, such as last known activity, last day of contact, last known location and, if possible, any information on possible eyewitnesses who accompanied the missing migrant.
- 7.1.3 MMP personnel will research law enforcement databases available to complete the RFI and respond appropriately to the requesting consulate. The completed copy will be encrypted with a password prior to sending to the requesting consulate.
- 7.1.4 If a missing migrant's name is not found in any law enforcement databases, the foreign consulate will contact the migrant's family for additional information that may be useful in conducting a search, rescue, recovery, or deceased identification.
- 7.1.5 Any other reporting party (private person or NGO) requesting this type of information should be referred to the respective consulate for additional information. However, MMP personnel may provide custody status.
- 7.1.6 Each sector will collect statistical information of the total amount of CAT 1 RFIs from each foreign consulate and their appropriate resolution (positive/negative).
- 7.1.7

(b) (7)(E)
- 7.1.8 If an RFI on a missing migrant is deemed to be a future search and rescue operation, MMP personnel can

(b) (7)(E)

 requesting that they be notified in the event that the missing migrant is encountered by USBP.
- 7.2 Category Two (CAT 2): Search and Rescue.
 - 7.2.1 A CAT 2 is designated for 911 calls received concerning migrants in distress and ANY third party missing migrant reports containing information that may lead to the activation of or may be linked to a current search and rescue operation by USBP operational components or other search and rescue entities.
 - 7.2.2 CAT 2 911 calls and third party missing migrant reports, which indicate a

migrant may be in present danger or distress must be submitted to the respective MMP sector mailbox at any time and in the designated format. This provides a time stamp and accountability for the notification and assists with information sharing to responding operational components.

- 7.2.3 CAT 2 can be received at all hours of the day. To meet these requirements, it is recommended that sectors consider using existing 24/7 mechanisms (operations centers) to monitor the MMP mailbox. MMP personnel should monitor their MMP mailbox and local reporting mechanisms concerning rescue operations (see Figure 1).

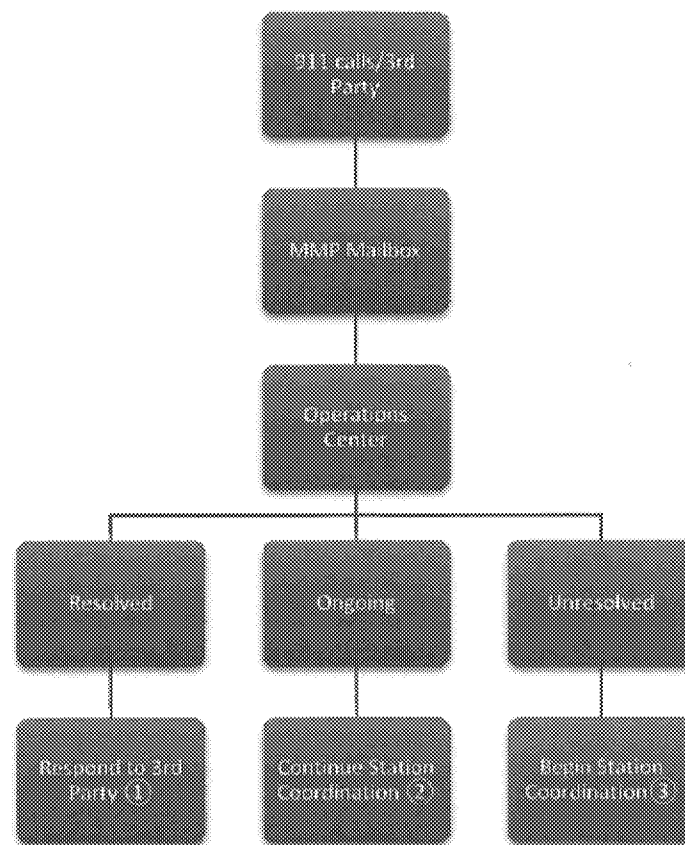


Figure 1: 24/7 MMP Reporting and Response Algorithm

- ① Respond to 3rd party via MMP Mailbox - Resolved (see 8.2.5.1.1)
- ② Respond to 3rd party via MMP Mailbox - Ongoing (see 8.2.5.2.1)
- ③ Respond to 3rd party via MMP Mailbox - Unresolved (see 8.2.5.3.1)

7.2.4 Additional information provided by the third party regarding (b) (7)(E) must be consolidated (b) (7)(E)

7.2.5 If an available eyewitness is not in custody but has valuable information on the location of a missing migrant and is willing to assist in the search endeavors, MMP personnel, in coordination with the sector's FOBs will collaborate with foreign consulates, USBP stations, and the Office of Field Operations to

facilitate what is commonly known as a temporary in-custody humanitarian parole. This parole lasts for the duration of the search for urgent humanitarian and/or for significant public benefit reasons.

7.2.6 MMP personnel monitor search and rescue operations to provide the reporting entity with one of the following three situational report statements:

7.2.6.1 RESOLVED SEARCH: If the missing migrant has recently been apprehended or rescued, MMP personnel must inform the initial reporting entity of the resolution and can simultaneously notify the respective foreign consulate. If the reporting entity is a private person or NGO, use the following statement:

7.2.6.1.1 "Subject reported as missing has been apprehended / rescued. For additional information, please contact the respective foreign consulate. Thank you for your collaboration."

7.2.6.1.2 MMP personnel will provide additional information such as alien registry number (A#), health condition, and custody determination, only to the corresponding foreign consulates regarding the rescued migrant.

7.2.6.1.3 As soon as it is feasible, MMP will coordinate with (b) (7)(E) (b) (7)(E) an in-person interview of the rescued migrant (b) (7)(E) (b) (7)(E) if applicable.

7.2.6.2 ONGOING SEARCH: Third party missing migrant report might have been received while a search and rescue operation is in progress for the same migrant. In this case, MMP can report to the reporting third party the following statement via the MMP mailbox:

7.2.6.2.1 "Thank you for your information. Our agents are currently conducting search and rescue efforts for this same migrant. Once all efforts have been exhausted, we will inform the respective foreign consulate office of the outcome. Please let us know if you have any additional information to further assist in these endeavors."

7.2.6.3 UNRESOLVED SEARCH: If the missing migrant has not been located or rescued, MMP personnel will collect all information provided by the reporting party, any action taken by operational components, and the searched area. The following email statement will be used to inform the initial reporting entity of this unresolved finding.

"At this time, U.S. Border Patrol agents have conducted a database search and do not have a recent record of apprehension or rescue. The information provided has been forwarded to the corresponding Border Patrol station. Please let us know if you receive additional information."

- 7.2.6.3.1 In the event a CAT 2 Report is not resolved by locating the subject, MMP personnel will consolidate the information and provide a situational awareness to the reporting foreign consulate. In some instances, the consulate office may discover through their own processes that a reported distressed/missing migrant was located and/or reunited with his/her family.
 - 7.2.6.3.2 Unresolved CAT 2 Reports, regardless of the elapsed time, are active within the MMP CAT 2 tracking mechanism until the migrant has been accounted for by relatives, foreign consulate, CBP database records, or the local medical examiners office.
 - 7.2.6.3.3 Any incoming additional information from third parties regarding this same CAT 2 report should be relayed to the responding search and rescue entity.
- 7.2.7 CAT 2 initial reporting and situational awareness reporting (see Figure 2).
- 7.2.8 MMP personnel establish routine meetings with foreign consulates to discuss open case updates for potential case closure, as appropriate. If no additional information is available, these cases should remain open.
- 7.2.9 All CAT 2 reports must be captured within MMP tracking mechanisms (or current system of record). (b) (7)(E) should be added for open cases, with a brief case description and a sector MMP point of contact, should the migrant be found later.
- 7.2.10 Sector MMP will report statistical information on total amount of CAT 2 reports received from each of the third-party entities. A breakdown of all entities is needed, in order to evaluate the MMP engagement with each of the multidisciplinary entities. Next to the total from each one, it must also specify the number of CAT 2 reports successfully resolved and unresolved.

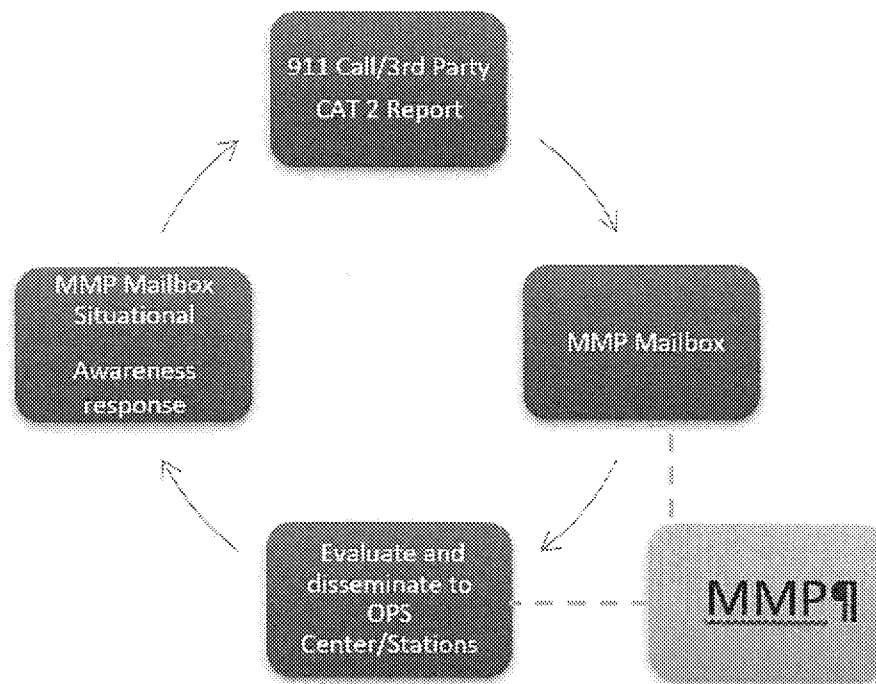


Figure 2: Category 2 Missing Migrant Report Mechanism

7.3 Category Three (CAT 3): Search and Recovery

- 7.3.1 CAT 3 Reports record information that substantiate the death of a migrant during the illegal entry.
- 7.3.2 Expediency in the search and recovery of remains is dictated by the totality of circumstances to include operational priorities and missing migrant report information timeliness and quality.
- 7.3.3 The third party entities must use the MMP mailbox to submit the CAT 3 Report. Foreign consulates will be made aware of any CAT 3 Reports submitted by other parties (e.g., NGOs or other agencies).
- 7.3.4 Information which substantiates a CAT 3 includes, but is not limited to:
 - 7.3.4.1 Report of missing migrant death by an eyewitness who is or is not in custody; and
 - 7.3.4.2 Aggravating and dangerous circumstances reported surrounding a smuggling event (e.g., confrontation with bandit activity, extreme weather conditions, or pre-existing health conditions).
- 7.3.5 If an eyewitness, not in custody, has valuable information and is willing to assist in the search, MMP personnel can assist CBP components in the temporary in-custody humanitarian parole process for the duration of the search.

- 7.3.6 All third-party CAT 3 information is consolidated by MMP personnel and disseminated to USBP management, state, local, and tribal agencies having jurisdiction over the area where the migrant is presumed to be deceased.
- 7.3.7 If the deceased migrant is located by, the recovery and investigation process become the responsibility of the jurisdictional law enforcement agency. The investigating agency may request assistance from USBP operational components in the body recovery process, as needed.
- 7.3.8 All unresolved CAT 3 Reports will be captured by MMP personnel in a mapping database as a future "point-of-interest" (POI). The POIs can be routinely adjusted as new information is obtained from subsequent interviews. This information can be cross referenced against additional decedents located in the vicinity, as well as shape technology deployment operations.
- 7.3.9 Information obtained from witnesses and/or reporting parties on (b) (7)(E) will also be captured in (b) (7)(E)
- 7.3.10 CAT 3 reports must include, but not limited to:
 - 7.3.10.1 Cause/manner of death, sex, age, country of origin, location of remains, and the agency that reported the remains.
- 7.3.11 Monthly statistics must be captured on the total amount of CAT 3 reports, divided under two categories: Located and Pending.
- 7.4 Category 4 (CAT 4): Identification of Remains
 - 7.4.1 CAT 4 reports involve MMP personnel assisting the medical examiners offices, forensic pathologists, and foreign consulates in the identification of migrant decedents. The identification process is accomplished by forming a working partnership with local authorities and foreign consulates.
 - 7.4.2 MMP can also assist foreign counterparts and other law enforcement agencies in the identification of decedents in the border region (b) (7)(E) The information sharing and disclosure with foreign counterparts must be within the Foreign Disclosure Office guidelines.
 - 7.4.3 MMP personnel conduct routine meetings with the local offices of the medical examiners and forensic pathologists within each respective sector's area of responsibility (AOR). During these meetings, MMP personnel collect reports and pictures of the decedents. Demographic reports from the medical examiner should be cross-referenced with unresolved CAT 2 and CAT 3 reports and compared with significant incident reports (SIR) regarding non-employee deaths.
 - 7.4.4 When possible, MMP personnel request medical examiners to provide one set of Form FD-249, Ten-Digit Fingerprint Card, one strip of five right index fingerprints and one strip of five left index fingerprints.
 - 7.4.5 MMP personnel collect photos of the deceased bodies, demographic reports, and photos of all property associated with the case.
 - 7.4.6 MMP personnel may obtain temporary signed custody of any electronic

device(s) (phones, SIM cards, tablets) property associated with the case. MMP personnel can request assistance from sector assets to download information stored on the devices.

- 7.4.7 The MMP Office examines the collected information to find matches within the CBP databases. Any matches with previous apprehension records are presented to the medical examiner and the respective foreign consulate to assist with a potential migrant identification.
- 7.4.8 If biometrics render a positive hit, then MMP personnel will record the biometric transaction identification number and associate it with the pertaining case. MMP will provide the respective medical examiner and respective foreign consulate the following information utilizing Attachment C.
 - 7.4.8.1 MMP does not make death notifications to families.
- 7.4.9 The family notification and repatriation of the remains are the responsibility of the respective foreign consulate. Once the remains are properly identified, all records become private and privacy laws apply until proper family notification is completed.
- 7.4.10 If reasonable, MMP personnel seek to interview eyewitnesses and/or the decedent's family. (b) (7)(E)

(b) (7)(E)
- 7.4.11 Positive identifications are to be labeled as "closed." MMP personnel document the decedent's name and pertinent demographic information necessary for statistical tracking and reporting.
- 7.4.12 Negative identifications must be labeled as "remains only". Later, these cases can be cross examined with pending Category 3 cases for a possible name association.
- 7.4.13 At the end of each month, MMP provides the total amount of CAT 4 cases examined within each sector. This grand total is divided by the number of cases identified and unidentified.
- 7.4.14 Additionally, it is beneficial to determine the estimated date of death for the best interest of each sector's MMP personnel and technology operations adjustments.
- 7.4.15 Through routine engagement of MMP personnel with local medical examiners forensic pathologists offices, USBP can learn of additional deaths related to human smuggling/trafficking. These additional deaths should also be taken in consideration when conducting border safety assessments.
- 7.4.16 CAT 4 reports should include but not limited to:
 - 7.4.16.1 Cause/manner of death, sex, age, country of origin, location of remains, and the agency that reported the remains.

8 MMP CBP DATABASES

8.1 MMP personnel can make use of all available CBP databases, to include, but not limited to:

8.1.1 CBP e3 processing and detention;

8.1.2 (b) (7)(E)

8.1.3 (b) (7)(E)

8.1.4 Border Safety Initiative Tracking System (BSITS);

8.1.5 Enforce Removal system;

8.1.6 Information Management System; and

8.1.7 911 Rescue Management Portal.

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10 PHONE AND (b) (7)(E) EXPLOITATION.

- 10.1 In the case of a rescued migrant who is taken into custody, phones (b) (7)(E) exploitation must only be conducted once a consent form is signed or when a search warrant is approved.
- 10.2 In the case of digital communication and (b) (7)(E) associated to decedent cases, there is no expectation of privacy and. Therefore, the phones and (b) (7)(E) can be considered abandoned and no owner consent is required.
- 10.3 MMP personnel must complete appropriate chain of custody documentation when handling any property associated with the rescued or deceased migrant. MMP personnel must return the property to the detained migrant or medical examiner office, as promptly as possible.
- 10.4 (b) (7)(E) certified sector assets should conduct the phone exploitation and provide the results to MMP personnel on a data transfer device properly labeled with the distress or deceased migrant case number.
- 10.5 This information should be used to assist in locating an acquaintance to the deceased migrant (b) (7)(E)
- 10.6 Digital communication information will be recorded in the appropriate MMP (b) (7)(E) (b) (7)(E)

11 REPORTS.

- 11.1 The weekly report must describe major activities, developments, and initiatives in the AOR that are of interest to FOD and/or USBP senior leadership.
- 11.2 The weekly report is an opportunity to showcase the accomplishments of MMP through a strong, proactive, and positive message about the priorities and accomplishments, with relevant linkages to the current and future CBP Strategic Plans.
- 11.3 Develop reporting mechanisms that highlight the MMP principal humanitarian objectives and enforcement capabilities.

12 INFORMATION EXCHANGE AND COLLABORATION WITH MMP STAKEHOLDERS.

- 12.1 It is in the best interest of CBP and MMP to continuously assess national and foreign entities that have a common goal to the MMP mission. A process improvement and quality assurance mechanism should be in place within each sector's FOB to seek a trusting working relationship, based on the collaboration and accessibility of information.

13 CANCELLATION/DISTRIBUTION.

- 13.1 This IOP supersedes any previous Standard Operating Procedures or IOPs and applies to all personnel assigned to MMP or conducting MMP duties. It remains in effect until superseded or rescinded.

14. NO PRIVATE RIGHTS CREATED

- 14.1 This is a USBP LEOD Foreign Operations IOP. This document does not create any right or benefit, substantive or procedural, enforceable in law or in equity, against the United States, its departments, agencies, or other entities, its officers, employees, or any other person.

APPROVAL.

(b)(6);(b)(7)(C)

09/20/2021

Date

Acting Chief
Law Enforcement Operations Directorate

CAT 1 DAILY RFI SPREADSHEET

PREVIOUSLY IN *STUDY*
STUDY

Attachment B

NATIONAL MISSING AND UNIDENTIFIED PERSONS SYSTEM (NAMUS)

- The NamUS Database contains reports of unidentified deceased, missing persons, and unclaimed deceased cases. NamUS also serves as a common database platform with MMP stakeholders.
- Through sponsorship from the NamUS regional Coordinator, MMP personnel have full access to NamUS to examine the information and develop leads on unidentified decedents and missing persons.
- MMP personnel may find fingerprint cards (FD-249), (b) (7)(E) and other forms of personal items and identifications within NamUS. Any names found within this property will be cross-referenced with CBP databases to develop a possible identity lead. Any positive matches with CBP records must be shared with investigating medical examiner offices, forensic pathologists, and foreign consulates for further evaluation of circumstantial evidence.
- NamUS is a public access website with limited public visibility; therefore, MMP personnel will not enter any arrest or criminal information into this website. NamUS can be used to communicate with the investigating entity responsible for the custody and identification of the decedent.

Attachment C

NOTIFICATION OF POSITIVE MATCH



U.S. Customs and
Border Protection

DATE:

TO: Dr. John Doe
Office Location

Jane Doe
Autopsy Technician

Jane Doe
Consulate

RE: Fingerprint results for "Name Of" Medical Examiner's Office, Medical Examiner Case Number, County Case Number, ECT Case Number.

Synopsis Example:

On [insert date], Border Patrol Agents assigned to the [insert sector] Missing Migrant Program collected fingerprints on the above referenced decedent to which resulted in:

POSITIVE match to an individual associated to the following identification number(s):
[insert FDNS, FBI, A#, etc.].

As per previous detainments associated to the numerical identifier(s), the individual reported the below biographical information:

NAME:

DOB:

COB:

Investigators are strongly encouraged to evaluate all associated case information, including physical characteristics, and verify the biographical information provided above with the appropriate consulate before declaring identity of the remains.

If there are any additional questions, please contact the [insert sector] Missing Migrant Program team at [insert email/phone number].

Respectfully,

Name

Title

[insert sector] Sector Headquarters
Missing Migrant Program

Attachment D

MMP WEEKLY REPORT

The MMP Weekly Report must highlight the following:

- Weekly and year-to-date statistics for CAT I through CAT IV activities;
- Weekly and year-to-date statistics for Rescue Beacon and 911 Rescue Placard deployment footprint, activations, and dispositions;
- Weekly and year-to-date statistics for strategic engagements with NGOs, academia, medical examiners and coroners, and other law enforcement agencies; and
- Any additional significant activities or program successes.