

# ACE Reports: New Mandatory Prompt for Company ACE ID

Last updated: August 1, 2024



U.S. Customs and Border Protection (CBP) will begin requiring trade community users to identify the subject company whenever a report is run or scheduled in Automated Commercial Environment (ACE) Reports. **All existing scheduled reports will need to be updated after this change has taken effect, or the scheduled reports will fail.** This change will be rolled out to ACE Reports data universes from May 2024 until completion, beginning with the Importer Security Filing (ISF) universe on **Thursday, May 16, 2024**. A calendar of when the change will take effect in each universe is below.

## Why is this change being made?

- Eliminates a data security vulnerability for **all** trade community users that can occur when ACE users with scheduled reports change companies.
- Restores the ability for trade community users with access to more than one account to schedule reports for delivery to e-mail addresses and shared folders.
- Enables trade community users with access to more than one account to run reports for any company to which they are connected without logging out and logging back in. (Logging out and logging back in will still be necessary when switching account type.)

## What will trade community users need to do?

- When running or scheduling a standard, customized, or ad-hoc report, all trade community users must select the ACE ID of the subject company from a new, mandatory prompt labeled “Trade Account ACE ID.”
  - Users with access to multiple accounts will be able to select from a list of IDs.

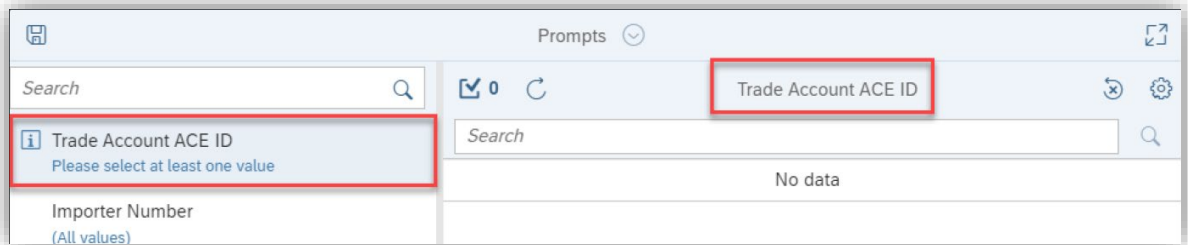


Figure 1: Trade Account ACE ID Prompt

- After this update is applied to a data universe, all currently-scheduled reports using that universe will fail because no ACE ID has been provided.
- Users should access ACE Reports and create new scheduling for any affected reports. This will automatically prompt the user to provide the appropriate ACE ID in the new mandatory prompt.
- Corrected scheduling cannot be created for reports until the data universe it uses has been affected by this change. This enhancement will first be applied to the Importer Security Filing (ISF) data universe. The schedule for the remaining universes is listed below.



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## Calendar (subject to change)

Any changes to this calendar will be communicated via the Cargo Systems Messaging Service (CSMS). Note that not all trade users have access to all universes.

May 16, 2024	<ul style="list-style-type: none"> <li>▪ Importer Security Filing (ISF)</li> </ul>
June 13, 2024	<ul style="list-style-type: none"> <li>▪ Forms</li> <li>▪ Statements</li> </ul>
June 27, 2024	<ul style="list-style-type: none"> <li>▪ Trade Remedy</li> <li>▪ Drawback</li> <li>▪ PGA Message Set</li> <li>▪ Protest</li> </ul>
July 11, 2024	<ul style="list-style-type: none"> <li>▪ Document Image System</li> <li>▪ In-Bond</li> <li>▪ AD/CVD Reference</li> </ul>
July 25, 2024	<ul style="list-style-type: none"> <li>▪ Multi-Modal Manifest</li> <li>▪ Truck Manifest</li> <li>▪ Billing</li> <li>▪ Bond</li> </ul>
August 8, 2024	<ul style="list-style-type: none"> <li>▪ ITRAC Examinations</li> <li>▪ Liquidation</li> <li>▪ Liquidation Bulletin</li> <li>▪ Reconciliation</li> <li>▪ Refunds</li> </ul>
TBD	<ul style="list-style-type: none"> <li>▪ Automated Export System</li> <li>▪ Cargo Release</li> <li>▪ Entry Summary</li> </ul>

## What additional resources are available?

- **Training**
  - To prepare users for this deployment, CBP published an updated Quick Reference Card on the [ACE Training webpage](#), see **Running a Standard Report and Scheduling a Recurring Report**.
  - Additional resources are available on the CBP ACE Reports Homepage at <https://www.cbp.gov/trade/ace-reports>.
- **Deployment Support Calls**
  - The Trade Transformation Office (TTO) will conduct deployment support calls for the trade community on the following date(s):
    - Trade Pre-Deployment Support Call
      - Friday, May 10, 2024
      - 1 to 2 p.m. ET
      - Join via Microsoft Teams Desktop or Mobile App [here](#)
    - Trade Post-Deployment Support Call
      - Friday, May 24, 2024



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- 1 to 2 p.m. ET
- Join via Microsoft Teams Desktop or Mobile App [here](#)
- Participants are encouraged to join at the start of the call when CBP will provide a brief deployment status update. A question-and-answer segment will follow. Calls may end early if all questions have been addressed.
- Additional calls may be scheduled if demand warrants. More details will be announced on these support call/s and via CSMS message.
- **Biweekly Trade Support Call**
  - CBP hosts a biweekly support call to address ACE technical topics. This enhancement will be discussed during the following calls:
    - Thursday, May 9, 2024, 2 to 3 p.m. ET
    - Thursday, May 23, 2024, 2 to 3 p.m. ET
    - Thursday, June 6, 2024, 2 to 3 p.m. ET
    - Thursday, June 20, 2024, 2 to 3 p.m. ET
    - Thursday, July 18, 2024, 2 to 3 p.m. ET
    - Thursday, August 1, 2024, 2 to 3 p.m. ET
    - Thursday, August 15, 2024, 2 to 3 p.m. ET
    - Thursday, August 29, 2024, 2 to 3 p.m. ET
  - Join these meetings using the event link below. This is a recurring meeting link and can be used for all upcoming biweekly trade support call sessions.
    - WebEx Meeting: [ACE Biweekly Trade Support Call](#)
    - Meeting Password: ACE1 (2231 from phones)
- **Additional Support**
  - For questions related to ACE Reports: Contact [ace.reports@cbp.dhs.gov](mailto:ace.reports@cbp.dhs.gov)
  - Technical issues: Contact the ACE Account Service Desk (ASD) at 866-530-4172 or [ace.support@cbp.dhs.gov](mailto:ace.support@cbp.dhs.gov).
  - Updated information and changes will be communicated through CSMS. Sign up for CSMS messages at <http://www.cbp.gov/trade/automated/cargo-systems-messaging-service>.

