



# Office of Professional Responsibility

Personnel Security Division  
Personnel Security Specialist

The Office of Professional Responsibility (OPR) performs or manages a wide variety of functions or programs including backgrounds and clearances; employee misconduct investigations; physical, informational, industrial, internal, and operational security; and management inspections. The OPR mission is clear and critically important - to promote the integrity and security of the U.S. Customs and Border Protection (CBP) workforce.

## Why Work Here?



### MAJOR IMPACT

By identifying individuals who don't exhibit CBP's values before joining, PSD helps to promote CBP's culture of integrity, thus building the American public's confidence in the work CBP does



### COLLABORATION IS KEY

Specialists regularly collaborate with internal and external partners to work on projects and solve complex problems.



### DIVERSE ENVIRONMENT

PSD is made up of a diverse group of professionals that vary in background and career experience, making it a great place for new and interesting perspectives to be heard and appreciated.

The Personnel Security Division (PSD) ensures that persons joining CBP remain suitable for federal employment, and eligible to hold a National Security-designated position. The division seeks to identify and mitigate threats to CBP's integrity and security by screening candidates to ensure individuals are reliable, trustworthy, of good conduct and character, exhibit loyalty to the United States and maintain the highest standards throughout their CBP careers.

## Becoming a Personnel Security Specialist

Personnel Security Specialists are responsible for the development of policy and procedures, implementation, and administration of all aspects of the Personnel Security at CBP (including background investigations, periodic reinvestigations, security clearances, employment suitability determinations and continuous evaluation of employees). Typical assignments include:

- Rendering determinations of an employee's and/or applicant's suitability for employment;
- Granting and issuing security clearances
- Referring negative results of investigations to the appropriate office; and
- Ensuring all requisites set forth for background investigations and adjudications are met (e.g., compliance with standards, applicable regulations, policies, etc.)

### Desired Skill Sets

- Strong Written and Oral Communication Abilities
- Reading Comprehension Skills
- Research Experience
- Multi-Tasking Abilities



### Interested in applying?

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